

UNITED STATES BANKRUPTCY COURT  
SOUTHERN DISTRICT OF FLORIDA  
FORT LAUDERDALE DIVISION  
www.flsb.uscourts.gov

*In re:*

COMPREHENSIVE CLINICAL  
DEVELOPMENT, INC.,

CASE NO.: 13-17273-JKO

COMPREHENSIVE CLINICAL  
DEVELOPMENT NW, INC.,

CASE NO.: 13-17282-JKO

Debtors. \_\_\_\_\_ /

Chapter 11 (Jointly administered under  
Case No. 13-17273-JKO)

**DEBTORS IN POSSESSIONS' MOTION FOR ORDER: (I) AUTHORIZING THE SALE  
OF DEBTORS' PERSONAL PROPERTY IN TACOMA, WASHINGTON FREE AND  
CLEAR OF ALL LIENS PURSUANT TO 11 U.S.C. §§ 363(f) (III) ESTABLISHING  
BIDDING PROCEDURES; (IV) SCHEDULING AUCTION; (V) APPROVING  
FORM AND MANNER OF NOTICES; AND (VI) APPROVING COSTS ASSOCIATED  
WITH SALE**

**EXPEDITED HEARING REQUESTED ON OR BEFORE JUNE 17, 2013**

**Basis for Expedited Relief**

The Lessor and the Debtors have agreed that the Debtor will vacate the Tacoma, Washington site no later than June 30, 2013. In order to reduce the amount of the administrative expenses due to the Lessor, the Debtors are in the process of marketing the sale of the office equipment located at the Premises. Accordingly, the Debtor seeks authority to schedule an auction of the Personal Property on the Premises on June 20-21, 2013, and to dispose of any unsold Personal Property at its discretion. In order to provide sufficient notice to interested parties and allow sufficient marketing time of the Personal Property, the Debtors respectfully request that the Court set this Motion at a date on or before June 17, 2013. Further, the Debtors respectfully request that Court waive the requirements imposed by Local Rule 9075-1 as the relief requested herein is urgent in nature.

Comprehensive Clinical Development NW, Inc. ("CCD NW" the "Debtor"), and Comprehensive Clinical Development Inc. ("CCD" and collectively, the "Debtors"), by and through undersigned counsel, files pursuant to 11 U.S.C. §§ 105, 363, and 506(c), and Federal Rules of Bankruptcy Procedure 2002(a)(2), 6004, 6006, and 9013 this *Motion for Order (I)*

*Authorizing the Sale of Personal Property Free and Clear of all Liens pursuant to 11 U.S.C §§363(f), (II) Establishing Bidding Procedures; (III) Scheduling Auction; (IV) Approving Form and Manner of Notice; and (V) Approving Surcharge For Costs Associated With Sale (the “Motion”), and requests an expedited hearing on the Motion, and in support states as follows:*

**LOCAL BANKRUPTCY RULE 6004-1 CONCISE STATEMENT**

In accordance with Local Bankruptcy Rule 6004-1, below is a summary<sup>1</sup> of the nature of the Debtor’s request.

- Identity of the Purchaser. Because the Debtors have not yet solicited bids for the Personal Property, the identity of the various purchasers are currently unknown.
- The Sale Terms.
  - Minimum Qualified Bid: Varies per item.
  - Warranties: None. All assets are sold “AS-IS/WHERE-IS”
  - Proposed Closing Date: all transactions will be consummated at the Auction.
  - Closing Conditions: Entry of the Sale Order and full payment of invoices before merchandise will be released from the Premises.
- The Auction Terms.
  - Proposed Auction Date: June 20-21, 2013.
  - Proposed Bid Deadline: June 21, 2013.
  - The Initial Overbid Amount: n/a.
  - Minimum Incremental Bid (after Initial Overbid Amount): n/a
  - Estimated Costs: \$25,700.00

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<sup>1</sup> To the extent that there is an inconsistency between the terms of this summary and any provision of the Bid Procedures Order, the terms of Bid Procedures Order shall control.

- Requirements of Competing Bidders.
  - Deposit: \$500 refundable entrance deposit required to register to participation in the Auction. Buyer is required to maintain a 25% deposit on all items purchased.
  - Documentation Requirements: Acknowledgement and acceptance of bid procedures in order to obtain a paddle.
  - Other Qualifying Conditions: All invoices must be paid in full within 24 hours or any deposits will be forfeited. All property must be paid for and picked up during the time frames announced by the Auctioneer at the sale, or buyer loses all right, title and interest in such property.
- Statement Regarding Transfer of Personally Identifiable Information. No personally identifiable information is implicated in the sale of the Personal Property consisting exclusively of office equipment.
- Identity of all Known Lienholders.
  - Oxford Finance, LLC (“Oxford”); and
  - Dell Financial, LLC<sup>2</sup>
- Statement Requesting Dates for Hearings and Auction. The Debtors are seeking expedited relief in connection with the Sale. The Debtors seek authority to conduct an Auction on June 14, 2013 at 10:00 a.m.

## **I. JURISDICTION**

1. This Court has jurisdiction over this case pursuant to 28 U.S.C. §§ 157 and 1334. This matter is a core proceeding pursuant to 28 U.S.C. § 157(b)(2)(A), (M) and (O). This is a motion to approve settlement and compromise and sale of property free and clear of liens, claims, interests, and encumbrances pursuant to Sections 105, 363, and 365 of title 11 of the United States Code (the “Bankruptcy Code”).

2. Venue is proper before this Court pursuant to 28 U.S.C. § 1408.

## **II. BACKGROUND**

3. On March 29, 2013, the Debtors commenced their respective bankruptcy

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<sup>2</sup> None of Dell Financial, LLC’s collateral is implicated in this proposed Sale.

proceedings by filing voluntary petitions for relief under Chapter 11 of the Bankruptcy Code.

4. On April 8, 2013 the Court entered the Order Granting Debtors' Motion for Joint Administration [ECF# 50], jointly administering the Debtors' cases under the lead case, In re: Comprehensive Clinical Development, Inc., Case No.: 13-17273-JKO.

5. The Debtors are operating their businesses and managing their affairs as debtors-in-possession pursuant to section 1107(a) and 1108 of the Bankruptcy Code. No trustee or examiner has been appointed in these cases.

6. On April 15, 2013, the Office of the United States Trustee (the "UST") filed its Appointment and Notice of Appointment of Joint Committee of Creditors Holding Unsecured Claims [ECF# 69].

7. For a more thorough account of the Debtors' organizational background, business operations, and the events precipitating these Chapter 11 filings, the Debtors respectfully refer the Court to the Declaration of Mr. James D. Utterback in Support of Debtors' Early Day Pleadings [ECF# 9].

8. The Debtor is currently in the process of shutting down operations at its Tacoma, Washington site located at 3617 Pacific Ave, Tacoma, Washington 98148 (the "Premises").

9. On April 22, 2013 the Debtors filed *Debtors' Motion for an Order Pursuant to 11 U.S.C. §§ 105 and 365(a) Authorizing the Rejection of Certain Unexpired Real Property Leases in Tacoma, Washington* [ECF# 94] (the "Rejection Motion"), wherein the Debtors sought authority to reject the Lease for the Premises and to vacate the Premises on or before June 30, 2013. The Debtor and the Lessor of the Premises have been engaged in negotiations to determine the amount of the Lessor's claim and coordinate the Debtor's orderly departure from the site.

10. The Debtor still currently maintains a significant amount of personal property on the Premises consisting of office equipment as identified on the attached **Exhibit “A”** (collectively the “Personal Property”), valued<sup>3</sup> at approximately \$150,000.00 - \$175,000.00.

11. Through this Motion, the Debtor seeks to sell all of its Personal Property through an auction (the “Auction”) to be conducted by Great American Group, LLC (“Great American” or the “Auctioneer”) (together, the “Sale”).

12. Contemporaneously with the filing of the instant Motion, the Debtors will be filing their application for authorization to employ and retain the Auctioneer. The Auctioneer proposes to physically conduct the Auction at the Premises, while allowing for online and telephone bids to be placed as well over a two day period.

13. The Auctioneer was selected because it routinely conducts bankruptcy auction sales and is familiar with the Tacoma, Washington region. Additionally, the Auctioneer has agreed to waive the customary eighteen (18%) percent commission and instead has agreed to be compensated solely from a buyer’s premium (up to fifteen (15%) percent) and any sales expenses up to \$25,700.00 (“Estimated Costs”). Through this Motion, the Debtors also seek to approve these Estimated Costs associated with the Sale.

14. The Application contemplates that the Auctioneer will market and sell the Personal Property and conduct both a live and on-line auction of all of the Debtors’ interest in Personal Property on or about June 20 - 21, 2013 (the “Auction”). A copy of the Auctioneer’s proposal in which it describes how it will market and sell the Personal Property (the “Proposal”), is annexed as **Exhibit “C”** to the Application [ECF# 264] and incorporated herein by reference.

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<sup>3</sup> This valuation is a preliminary assessment by the Auctioneer at Great American Group, LLC of the value of the Personal Property. This valuation is not intended to be an expert opinion on the ultimate value of the proceeds to be derived from the Personal Property.

15. The Proposal details certain auction procedures which contemplate that each bidder will register at the Auction and provide a twenty-five (25%) nonrefundable cash deposit that will be forfeited should the buyer fail to close. A five hundred dollar and 00/100 (\$500.00) refundable entrance deposit may be required to register and to participate in the Auction. For larger purchases of Inventory, the bidders may be required to place a larger sum on deposit (the "Auction Procedures").

16. The Debtor requests that subject to this Court's approval, the Personal Property be sold through the Auction wherein the Auctioneer will market and sell the Personal Property to various bidders. Upon the entry of an order approving this Motion, the Debtors and the Auctioneer will market the Personal Property and seek competitive bids according to the Proposal and will conduct the Auction at the Premises located at:

**3617 Pacific Ave, Tacoma, Washington 98148 on  
Thursday, June 20, 2013 at 10:00 a.m. P.D.T.**

17. Additionally, to the extent that some of the Personal Property obtains no bids and fails to sell at the Auction, the Debtors seek authority to abandon and/or dispose of the Personal Property in its best business judgment, including permitting employees to take home any such unsold Personal Property or donation of the same to a local charity.

18. Upon information and belief, the Personal Property is subject only to the lien of Oxford Finance, LLC. At the time of the filing of this Motion, the Debtors have not yet secured the agreement of Oxford to the relief sought herein; however, anticipate obtaining such consent prior to the requested hearing date.

a. Form and Manner of Notice of Bidding Procedures and Sale.

19. Pursuant to Bankruptcy Rule 6004(a), notice of the proposed sale of property outside the ordinary course of business is to be provided in accordance with Bankruptcy Rule

2002(a)(1), (c)(1), and (k). These provisions of Bankruptcy Rule 2002 provide that all creditors are to receive at least twenty-one (21) days' notice of a Sale of estate assets outside the ordinary course of business, unless the court for cause shortens the time or direct another method of giving notice.

20. The Debtors and the Auctioneer believe that the form and manner of notices proposed herein will result in the highest and best offers for the Personal Property.

### **AUTHORITY FOR RELIEF SOUGHT**

21. This Court has the statutory authority to authorize the Sale free and clear of liens, claims, or other encumbrances. Pursuant to section 363 (b) and (f) of the Code, a trustee or debtor-in-possession, may sell all or any part of property of the estate, free and clear of any and all liens, claims, liabilities, encumbrances, or other interests if:

- (i) Applicable non-bankruptcy law permits sale of such property free and clear of such interest;
- (ii) each entity holding a lien, claim, or interest consents;
- (iii) such interest is a lien and the price at which such property is to be sold is greater than the aggregate value of all liens on such property;
- (iv) such interest is in bona fide dispute, or
- (v) such entity could be compelled, in a legal or equitable proceeding, to accept a money satisfaction of such interest. 11 U.S.C. § 363(f); *In re Elliot*, 94 B.R. 343, 345 (E.D. Pa. 1988) (section 363(f) is written in the disjunctive; the court may approve a sale "free and clear" provided at least one of the subsections is met).

22. In the sound exercise of its business judgment, the Debtors have concluded that the Sale of the Personal Property presents the best option for maximizing the value of the Debtors' estate and reducing the amount of administrative expenses due to the Lessor.

23. Pursuant to Section 363(f) of the Code, the Debtors will sell the Personal Property free and clear of all liens, claims, liabilities, encumbrances, and other interests. All such liens, including any pre-petition, statutory lien of the Lessor, will attach to the net proceeds of sale, after costs.

**A. The Auction Procedures Specified in the Proposal Are Appropriate and Will Maximize the Value Received for the Assets**

24. Courts uniformly recognize that procedures intended to enhance competitive bidding are consistent with the goal of maximizing the value received by the estate and therefore are appropriate in the context of bankruptcy sales. *See, e.g., In re Montgomery Ward Holding Corp.*, Case No. 97-1409 (PJW) (Bankr. D. Del. Aug. 6, 1997); *In re Fruehauf Trailer Corp.*, Case No. 96-LS63 (PJW) (Bankr. D. Del. Feb. 26, 1997); *Integrated Resources*, 147 B.R. at 659; *In re Financial News Network, Inc.*, 126 B.R. 152, 156 (Bankr. S.D.N.Y. 1991) ("court-imposed rules for the disposition of assets ... [should] provide an adequate basis for comparison of offers, and [should] provide for a fair and efficient resolution of bankrupt estates").

25. The proposed auction procedures as specified in the Proposal will allow the Debtors to conduct the Auction in a controlled, fair, and open fashion that will encourage participation by financially capable bidders who demonstrate the ability to close a transaction, thereby increasing the likelihood that the Debtors will receive the best possible consideration for the Personal Property. The Auction Procedures also allow the Debtors to undertake the Auction process in as expeditious a manner as possible.



26. The Debtors believe that the proposed Auction Procedures will encourage bidding for the Personal Property and are appropriate under the relevant standards governing auction proceedings and bidding incentives in bankruptcy cases. *See Integrated Resources*, 147 B.R. at 659; *In re 995 Fifth Avenue Assocs.*, 96 B.R. 24, 28 (Bankr. S.D.N.Y. 1989).

### **REQUEST FOR EXPEDITED HEARING**

27. Concurrently with the filing of this Motion, the Debtor has moved the Court on an *ex parte* basis to shorten the time for the giving notice of the Motion from twenty-one (21) days to eighteen (18) days. The basis for this request is that the Debtor and the Auctioneer require approval of the Sale to begin marketing efforts through various avenues which require time and recurrence of advertising. The estate also continues to incur administrative rent to the Lessor.

28. While the Debtors are requesting authority to sell the Personal Property on a time-shortened basis, in fact the Auction of the Personal Property shall not occur for three (3) days after a hearing conducted by the Court, even on a time shortened basis. This will allow for more than sufficient marketing time for the Personal Property.


29. **Notice.** This Motion and all attachments hereto shall be served via CM/ECF, E-Mail and/or U.S. Mail upon: (i) all parties listed on the Master Service List maintained by the Debtor, to the extent such party is registered to receive Notices of Electronic Filings via CM/ECF, Email and/or U.S. Mail; (ii) all parties upon whom service is required pursuant to Rules 2002, 6004( c) and 6006, and Local Rule 2002-1(H) to the extent not listed on the Master Service List; (iii) all parties who have filed Notices of Appearance pursuant to Local Rule 9010-1 and who is registered to receive Notices of Electronic Filings via CM/ECF; (iv) Creditors Committee and Counsel (v) each Secured Lender, and all parties asserting liens; and (vi) any other party which the Court directs.

**WHEREFORE**, the Debtors respectfully request the entry of an Order:

- A. Authorizing the Debtors to sell the Personal Property at an Auction to be held on June 20 - 21, 2013;
- B. Approving the Auction Procedures, including the Estimated Costs set forth herein;
- C. Authorizing the Debtors to utilize their business judgment to dispose of unsold Personal Property;
- D. Approving the form of the Sale Notice and the manner of notice of the Bidding Procedures and the Sale as set forth herein, or as otherwise shortened by the Court; and
- E. Granting such other and further relief as may be just and proper.

Respectfully submitted by,

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# **Exhibit “A”**

Room Number	Bunk Beds	Single Beds	PC Tables 30x48	Metal Lockers	Wood Lock	Round Ster Chairs	Office Chairs
	747	651	562		109	0	172

Blankets	Flat sheets	Fitted sheets	Pillows	Pillow cases	Gowns	Towels	wash cloths
922	699	651	562	1,053	109	240	172

#### Whiteboards

31x48	1
22x46	1
36x48	4
23 1/2 x32	3
18x24	6
24x36	9

#### Pegboards

17 1/2 x 23	2
18x24	6
23x35	5
36x48	7
46 1/2 x 72	1
48 x 72	1

#### White/Peg combo

23x35	1
24 1/2 x 36	1

Monitor Room #	30x60 table	office chairs	metal book case 34x59	floor lamp	small black table	small table top refrig	heater	side chairs	fan	Ipod player
203	2	2	1	1	1	1	1	3	0	0
204	2	4	1	0	1	1	0	2	1	0
205	2	2	1	1	1	1	0	2	2	0
206	2	2	1	1	1	1	1	2	2	1
208	3	3	1	1	1	1	0	1	2	1
211	2	2	1	1	1	1		2	2	0

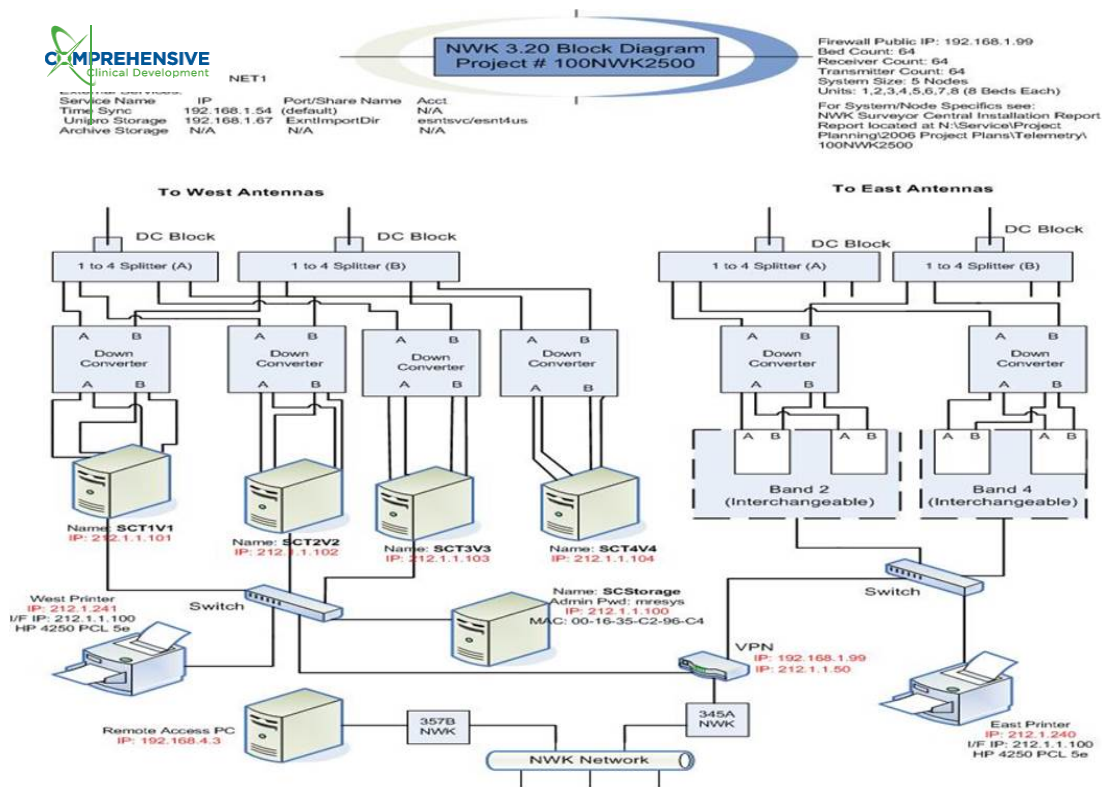
### Mortara Surveyor System - Tacoma

**Escribe** - E-Scribe is a Windows application developed by Mortara Instrument. It provides a centralized and automated method of collecting and managing the clinical and administrative cardiology information. ELI 250s, 12-lead resting electrocardiograph, are configured to interface with E-Scribe Rx Server. E-Scribe offers ECG data management for clinical trials with following capabilities:

Escribe Version 1.23					
Server/s	Model	Serial Number	Operating System	Function	Validated
ESCRIBE	HP		Win2k3 SP2	Database	YES – Vendor Validated

**Surveyor** - The Mortara Surveyor Telemetry system monitors the electrical activity of the human heart and stores the data for further analysis. It is comprised of computer hardware, receivers, antenna boxes, and transmitters (X12+). The transmitters are hooked up to a subject/patient and it is constantly transmitting data to the antenna boxes which are in the ceiling. The signal is then received by the receiver cards in the telemetry pc, and the Telemetry PC then analyzes the signal and runs the Mortara algorithm on the data. It then calculates, measures, interprets, etc. the received signal(s) and this is then displayed on the Control/View PC. The data is all collected on the storage node/PC for an extended length of time. (See Figure 3)

Surveyor X-12 Version 3.20					
Server/s	Model	Serial Number	Operating System	Function	Validated
X-12	HP		Win2k3 SP2	Database and Web server	YES – Vendor Validated



**Office # 158**

5' overhead cabinet	1
5' shelf	1
24"x60" work surface	1
24"x72" work surface	1
legs	2
box/box-file pedestal	1
office chair	1
wall mounted shelving 8' x 1' shelves and brackets	11

**Office 159B**

36"x72" storage cabinets	3
36"x72" bookcases	4
free standing screen	2
30x60 work surfaces	2
48x66 panels	2
24x66 panels	8
60x66 panels	3
small rolling tables	4
42" round table	1
36" round table	1
round steno chairs	4
36"X54"X24" Storage cabinet	1

**Office #159****Panels**

24x55	6
60x55	2
36x55	4
46x55	1
24x66	29
30x66	4
36x66	6
42x66	4
48x66	18
60x66	7

**Pedestals**

box/box-file	11
File/File	4
box/box-file mobil	2
File/File mobil	2



Work surfaces	
24x36	5
16x60	2
24x24	4
24x48	24
24x60	7
24x72	4
30x54	1
30x60	8
Overhead shelves	
30"	1
36"	7
48"	9
60"	4
Shelves	
36"	1
48"	16
60"	3
4 drawer lateral file	1
4 drawer vertical file	1
36x72 boat shape top	1
42" round table	1
30x60 Bookcase	1
30"x 28" Bookcase 2 shelves	2
24"x60"x 18" metal rack	1
under shelf lights	36
medical cart	1
recliners	2
30"x60" folding tables	6
24"x48 folding tables	2
keyboard tray	25
arm chairs	24
Office # 172	
48"x18"x72" shelving	7
36"x 72" storage cabinet	1
Folding bamboo screens	4

**#214 (2 offices)**

60"ws	1
48"ws	1
30" overheads	4
24x66 panel	4
30x66 panels	4
BBF ped	2
FF ped	2
18x48 shelving	4

**#216 Evergreen Room**

42x84 boat table	1
leather arm chairs	8
side chairs	4
18x60 folding table	1
18x45 credenza	1
42" flat screen	1
36x22 whiteboard glass	1

**#218 (2 offices)**

24x72 ws	4
24x42 ws	2
36" overhead shelves	4
30" 3 drawer lat file	1
flammable metal cabinet 18x24x45	1
4 drawer lat file	1

**#218 A**

20x48 shelves	3
36x48 wood bookcase	1

**#219**

30x72 desk	1
42"R- return	1
20x72 credenza	1
BBF mobil wood ped	1
BB mobil wood ped	1
36x72 bookcase	1
36" round table	1
office chairs	3
small storage cabinets	1
heater	1

**#220**

desks	2
24x60 ws	2
24x48 ws	2
48" overhead shelves	2
overhead lights	4
tear drop table	1
36x72 metal bookcase	2
office chairs	1
side chairs	1

**#221**

desks	2
30x72 desk w/ BF ped	2
20x42 L-return w/BF ped	1
20x42 R-return w/BF ped	1
30" 5 drawer lat file	1
36" 4 drawer lat file	1
30x72 table	1
48" overhead	2
24x66 panel	3
48x66 panel	1
18x46 table	1
overhead lights	2
office chairs	2

**#222**

30x72 desk w/ BF ped	1
20x42 return w/BF ped	1
36x72 bookcase	1
FF ped mobile	1
30" overhead wood	1
office chairs	1
side chairs	2

**#223**

30x72 desk w/ BF ped	2
42 L return	1
36x72 bookcase	2
4 drawer vert file	1
office chairs	1
side chairs	2
overhead wood	2

## #226

desks	4
24x36 ws	1
24x42 ws	1
24x48 ws	1
24x60 ws	4
24x72 ws	1
BBF ped	4
BB ped	1
2 drawer lat files	1
3 drawer lat file 30"	1
4 drawer lat file 36"	1
36x72 bookcase metal	1
5 drawer vert file	1
36" overhead shelves	2
60" overhead	1
60" overhead shelves	1
60x66 panel	1
60x54 panel	1
24x54 panel	1
18x36 sound panel	2
36x72 storage cabinet	1
teardrop table	1
48" rolling table	1

**#230 Rainier Room**

58"x15" boat table	1
leather arm chair	12
leather side chairs	8
18x72 credenza's	2
18x45 credenza	1
55" round mirror	2
table top lights	2
62" flat screen	1
30x60 table	1
48x72 whiteboard glass	1

**#231**

30x72 desk w/BF ped	1
42" R-return BF ped	1
20x40 cabinet wood	1
36x72 bookcase	1
black small table	1
office chair	1

**#233**

30x72 desk	1
42" R-return BF ped	1
28x30 bookcase	1
36x72 bookcase	2
office chair	1
36" lat file	1
BBF ped mobile	1
overheads	2

**#236**

30x66 desk w/ BF ped	1
20x42 R-return BF ped	1
BBF ped wood	1
20x42x28 2 door cabinet	1
chart board	1
36x48 bookcase	1
36" 3 drawer lat file	1
36" round table	1
office chair	1
side chairs	2

## #237

30x72 desk (wood)	1
20x42 L return BF ped	1
BBF wood ped	1
29x30 small bookcase	1
36x48 small bookcase	1
arm chair	1
side chairs	2
36" round table	1

## #238 (6 offices)

24x36 ws	3
24x48 ws	5
24x60 ws	5
24x72 ws	4
36" overhead	9
48" overhead	5
BBF ped	7
FF ped	7
24x66 panels	3
36x66 panels	2
48x66 panels	4
36x18 sound pads	4
48x18 sound pads	4
FF ped mobile	1
3 drawer lat file	1
4 drawer w/ shelf cabinet	1
5 drawer lat file	1
36x72 storage cabinet	1
2 drawer lateral	1
small 24x15x28 bookcase	1
under overhead lights	12
office chair	7

## #238 A

5 sections shelving

## #242 Summit Room

60" round table	1
wood w/ glass turn table	1
leather arm chair	7
24x60 table	1
42" flat screen	1
48x72 whiteboard glass	1

**#243 ( 2 offices) IT**

72" w/s	2
30" overheads	8
36" overhead	6
BBF ped	3
office chair	2
3- drawer 30" lat file	1
BF ped	2
wall mount shelving 10'x7'	3
black cart	4
18x30 back pads	1

**#245 Break Room**

42x42 tables	4
side chairs	18
bar height chairs leather	6
round recycle cans	2
round trashcan	1
large trashcan	1
coffee maker	1
refrigerator	5
coffee air pots	3
small coffee serving pots	3
microwave	2
toaster	1
shelves	1
lockers 6 compartment	8
pop-up safety cone	1
clock	1
36x48 cork board	1
small cabinet 33x17x37	1

**#246 copy room**

L-recycle bin  
 46x72 corkboard  
 18x24 corkboard

## #248 (19 offices)

32"ws	1
36"ws	11
42"ws	1
48"ws	5
60"ws	2
66"ws	2
72"ws	1
48x72 corner ws	12
30" shelves	24
48"shelves	1
60" shelves	2
36" overhead	1
60" overhead	4
BBF ped	16
FF ped	9
office chair	18
side chairs	5
black rolling cart	1
legs	9
36x54 panels	13
48x54 panels	3
36x48 bookcase	1
36" sound panel	10?
black rolling cart	3
heater	1
rolling chart cart	6

## #248 A (5 offices)

48x72 corner ws	5
36" ws	6
4-drawer lat file	1
BBF ped	5
FF ped	6
36" overhead	5
36" overhead shelves	5
office chairs	5
legs	6
36" sound panel 18x36	6
rolling chart cart	1
fan	1
heaters	1



**#249 Lab**

Black rolling cart	1
36x72x37 1/2	7
drafting chairs	7
BBF mobile ped	1
step ladder	1
flamable cabinet	1
30x72 storage cabinet	1
round trash can	3

**Lab (14 offices )**

48x72 corner ws	5
24"ws	5
60 ws	5
30x60 ws	2
30x54 ws	2
24" overhead	4
30" overhead	3
36" overhead	9
BBF ped	10
FF ped	5
18x29 sound panel	4
18x30 sound panel	6
18x36 sound panel	10
18-60 sound panel	1
legs	17
office chairs	8
48x66 panel	4
24x66 panel	1
drafting stool	1
under overhead light	13
Black rolling cart	1
rolling cart	1
18x36 kitchen rack	1
wall mount shelves 90x80x79	4
heater	2
24x36 whiteboard	1

**#251 A**

48" ws	2
lamps	2
office chairs	3
2 drawer lat file	1
legs	4

## #251 B (6 offices)

48x72 corner ws	3
36" ws	1
42" ws	1
60" ws	2
24x66 ws	1
48" ws	1
36x66 ws	2
48x66 ws	1
24x54 ws	1
30" overheads	8
36" overheads	4
72" ws	4
legs	3
BBF ped	6
FF Ped	1
office chairs	2
BBF mobile ped	2

## #253

30" overhead	4
48" overhead	2
24" overhead	1
60"over head	1
72"ws	4
24x66 panel	1
30"ws	2
54"ws	1
48" ws	2
legs	9
office chairs	13
BBF ped mobile	1
lights	7
18x48" sound panel	1
18x30" sound panel	1
BBF ped	1
36x72 storage cabinet	1
Black rolling cart	2
cart	1
36" round table	1
drafting stool	1

## #253 A

72" ws	1
48"ws	2
BBF ped	1
leg	4
36"overhead	2

**#254 (3 offices)**

60"ws	3
BBF ped	1
FF ped	1
legs	1
30" overhead	2
24x66 panels	3
60x66 panels	2
36" 4 drawer lat files	2
38" fireproof 4 drawer lat files	1
4 drawer vert.file	1
side chair	1

**254 A (1 office)**

72" ws	2
BBF ped	1
FF ped	1
leg	1
4 shelf bookcase metal	1
38" fireproof 4 drawer lat files	1
office chairs	1
side chair	3
lanp	1
heater	1

**#260 ( 4 offices)**

36" ws	1
48"ws	1
60"ws	1
72" ws	5
36" overhead	6
BBF ped	3
FF ped	2
legs	4
18x36 sound panel	6
24x66 panels	1
36x66 panels	2
36x72 metal storage cabinet	1
office chairs	3
heater	1

**#261 (8 offices)**

60" ws	5
48"ws	1
BBF ped	8
FF Ped	1
BBF ped mobile	1
24x48 folding table	1
small rolling cabinet 32x18x30	1
48" folding table	1

**#262 (4 offices)**

30x60 desl BF pads	4
42" R- return	3
60" overhead wood	1
36x48" bookcase	1
30x30 bookcase	1
office chairs	4
24x36 bulletin board	1

**#263 (1 office)**

30x60 desk with w BF ped	1
42" R- return	1
office chairs	1
side chair	2
BBF mobil ped	1
36x48" bookcase	1
36" 3 drawer lat file	1
36" overheads	2
18x36" sound panel	2

**#265**

20x72 tables	2
side chair	4
office chairs	1
computer table 22x30	1

**#266**

20x72 tables	2
side chair	7
computer table 22x30	1

**#267**

45x72 Table	1
side chair	6
office chairs	1
computer table 22x30	1

**Commencement Rm #210**

42x84 conf table	1
leather armchair	6
18x45 credenza	1
36x72 whiteboard glass	1
42" flat screen	1
table lamp	1

**Rm #232 (1 office)**

30x72 desk w/BF	1
42" R-Return w/BF	1
20x48 table	1
30x30 bookcase	1
office chairs	1
side chairs	3
36" 2-drawer Lat	1

**#234 (1 office)**

48x72 corner ws	1
36"ws	1
36"overheads	2
18x36" sound panels	2
office chairs	1
side chairs	3
desk lamp	1
2 drawer lat w/ storage cabinet(wood)	1

**#235(1 office)**

24x72 credenza/hatch (wood)	1
24x36 ws	1
32x72 ws	1
42"round table	1
side chairs	6
floor lamp	1
BF mobile ped	1
small round stand	1

**#214 A (2 offices)**

60" ws	2
42"ws	2
60 overhead	2
BBF ped	2
2-drawer vertical file	1
18x48 shelves	3
black rolling cart	1
leg	1

## #214 B

14x40 built in shelves	1
30x60 desk	1
chart carts	2
black rolling cart	1
side chair	2

## #215 (1 office)

24x60 table	
rolling cart	
18x48 shelving 12 sections	

## Archive room

18x48 shelving 10 sections	
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## #353 (5 offices)

60"ws	2
36"ws	1
48x72 corner ws	3
72" ws	1
BBF ped	2
FF ped	1
legs	5
BF rollong ped	1
FF mobile ped	1
office chairs	6
chart carts	13
rolling screen	1
fan	1
desk light	1

**3rd Floor Lobby(2 offices)**

66" ws	1
42"ws	1
72"ws	1
36" 2 drawer lat file	4
30x42 panels	4
24x42 panels	2
42x42 panel	2
72x30 panel	2
16x65 counter top	2
office chair	1
TV	1
stand	1
leather chair	42
ottoman	12
round steno chair	1

**Main stairs**

19x45 bench	6
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**#196**

1 Reception desk wood	1
20x60 ws	1
30x60 ws	1
24x41 wood panel	11
42x41 wood panel	1
30x28 wood panel	1
12x60 Top	1
36" 2 drawer lat file	1
office chair	1
side chairs	8

**#113**

1 Reception desk wood	1
40x47 panel	1
40x29 panel	1
40x48x48 carved panel	1
48x48 ws	1
24x30 ws	1
24x40 ws	1
30x60 tables	2
24x60 tables	2
leather sidechairs	8
36x72 coat closet metal	1
office chairs	2
round steno chair	1
wheelchair	1
3 section mag rack	1

## # 114

Reception desk	1
24" ws	1
42" ws	1
48"ws	1
66"ws	1
42x42 panel	1
42x48 panel	1
24x54 panel	1
42x54 panel	1
15x35 ws	1
15x42 ws	1
scale	1
mag racks	3

## #119

24x60 tables	1
steno chairs	2
exam table	1

## #120

30x60 table	1
exam table	1



	Exam rooms	exam table	chrome trash can	round trash can	side chairs	round steno chair	36x72 storage cabinet	lamp	single mag racks	small pneumatic table	black rolling cart	floor light
#291	1	1		1	1							
#292			1			1	1					
#285	1		1	1	1			1				
#284	1		1	1	1			1	1			
#283	1			1	1			1		1		
#282	1		1	1	1			1				
#281	1		1	1	1			1				
#280	1		1	1	1			1				
#279	1		1	1	1			1				
#274	1		1	1	1			1				
#275	1		1	1	1			1				
#276	1	1	1	1	1			1			1	
#277	1		1	1	1			1				
#278	1		1	1	1			1				

## screening conduct

30x60 tables	3
BBF mobile ped	1
small refrigerator	2
rolling cart	1
steno chairs	4
office chairs	1
large recycle bin	1
large round trash	2
med supply cart	1
mag rack single	13
eye exam chart lighted	1
24x36 whiteboard	1
36x72 storage cabinet	1
side chairs	6
drafting stool	1
black rolling cart	1
scale	1
leather side chairs	6
small tables	3
pneumatic table on wheels	1
24x36 bulletin board	1
fan	1
microwave	1

## #290

recliners	8
office chairs	1
large trash can	1
small pneumatic table	1
emergency cart	1
medical supply cart	2
single mag racks	1

## Screening lobby(6 offices)

60"ws	6
BBF ped	6
legs	6
30" overheads	6
office chairs	19
BBF mobile ped	2
30x48 whiteboard	1
30x60 bookcase	1
fan	1
leather sidechair	22
3 section magazine racks	3
Plant stand	1

## Reception area

desk	1
36"ws	2
48"ws	1
60" ws	1
24x41 panel	1
24x30 panel	2
24x36 panel	1
black leather sidechairs	6
small round tables	2
3 section magazine racks	1
floor lamp	2
2 drawer lat w/ storage cabinet	1