# Debtor 1 Gen Canna Global USA, Inc. Debtor 2 Gen Canna Global, Inc. United States Bankruptcy Court for the: Eastern District of Kentucky Case number 20-50133

RECEIVED

FEB 2 7 2020

LEGAL SERVICES

Filed: USBC - Eastern District of Kentucky GenCanna Global USA, Inc., Et al (B10) 20-50133 (GRS)

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# Official Form 410

# **Proof of Claim**

Read the instructions before filling out this form. This form is for making a claim for payment in a bankruptcy case. Do not use this form to make a request for payment of an administrative expense. Make such a request according to 11 U.S.C. § 503.

Filers must leave out or redact information that is entitled to privacy on this form or on any attached documents. Attach redacted copies of any documents that support the claim, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, judgments, mortgages, and security agreements. Do not send original documents; they may be destroyed after scanning. If the documents are not available, explain in an attachment.

A person who files a fraudulent claim could be fined up to \$500,000, imprisoned for up to 5 years, or both. 18 U.S.C. §§ 152, 157, and 3571.

Fill in all the information about the claim as of the date the case was filed. That date is on the notice of bankruptcy (Form 309) that you received.

| Pa | art 1: Identify the Cl  | aim   |
|----|---|---|
| 1. | Who is the current creditor?  | FA Commercial Due Dilgence Services Co.  Name of the current creditor (the person or entity to be paid for this claum)  Other names the creditor used with the debtor Commercial Due Diligence Services   |
| 2. | Has this claim been acquired from someone else?   | Yes. From whom?   |
| 3. | Where should notices<br>and payments to the<br>creditor be sent?<br>Federal Rule of<br>Bankruptcy Procedure<br>(FRBP) 2002(g) | Where should notices to the creditor be sent?  Commercial Ove Diligence Sives  A++n: Be Hy Mason  Street  Where should payments to the creditor be sent? (if different)  Commercial Ove Diligence Sives  Commercial Ove Diligence Sives  Name  Street  Number Street |
| 4. | Does this claim amend one already filed?  | No  Yes. Claim number on court claims registry (if known) Filed on  |
| 5. | Do you know if anyone else has filed a proof of claim for this claim?   | No Ses. Who made the earlier filing?  |

|          | you use to identify the debtor?         | Yes. Last 4 digits of the debtor's account or any  | number you use to iden                               | tify the debtor:  |  |  |
|----------|---|--|--|---|--|--|
| 7.       | How much is the claim?                  | \$ 18, 200 Does this   | s amount include intere                              | est or other charges?   |  |  |
|          |   | ☐ Yes. A   | Attach statement itemizir<br>charges required by Ban | ng interest, fees, expenses, or other kruptcy Rule 3001(c)(2)(A).                   |  |  |
| 3.       | What is the basis of the claim?         | Examples: Goods sold, money loaned, lease, services performed, personal injury or wrongful death, or credit card.  Attach redacted copies of any documents supporting the claim required by Bankruptcy Rule 3001(c).       |  |   |  |  |
|          |   | Limit disclosing information that is entitled to privace   |  | , ,   |  |  |
|          |   | Surveying and zoning re  | eport serv   | ices.   |  |  |
| <u> </u> | Is all or part of the claim<br>secured? | No Yes. The claim is secured by a lien on property   | <i>j</i> .   |   |  |  |
|          |   | Nature of property:  |  |   |  |  |
|          |   | <ul> <li>☐ Real estate. If the claim is secured by the debtor's principal residence, file a Mortgage Proof of Claim         Attachment (Official Form 410-A) with this Proof of Claim.</li> <li>☐ Motor vehicle</li> </ul> |  |   |  |  |
|          |   | Other. Describe:   |  |   |  |  |
|          |   | Basis for perfection:  |  |   |  |  |
|          |   | Attach redacted copies of documents, if a  | iny, that show evidence tite, financing statement,   | of perfection of a security interest (for or other document that shows the lien has |  |  |
|          |   | Value of property:   | \$   |   |  |  |
|          |   | Amount of the claim that is secured:   | \$   | <del>-</del><br>-   |  |  |
|          |   | Amount of the claim that is unsecured  | : \$   | _(The sum of the secured and unsecured amounts should match the amount in line 7.   |  |  |
|          |   |  |  |   |  |  |
|          |   | Amount necessary to cure any default   | as of the date of the po                             | etition: \$   |  |  |
|          |   | Amount necessary to cure any default  Annual Interest Rate (when case was file  Fixed  Variable  |  | etition: \$   |  |  |
|          | An Abic plains because an               | Annual Interest Rate (when case was file   |  | etition: \$   |  |  |
| 10.      | ls this claim based on a<br>lease?      | Annual Interest Rate (when case was file Fixed Variable  | ed)% .   |   |  |  |
| 10.      |   | Annual Interest Rate (when case was file   | ed)% .   |   |  |  |
| •        |   | Annual Interest Rate (when case was file Fixed Variable  | ed)% .   |   |  |  |

| 12. Is all or part of the claim entitled to priority under                                    | No Yes. Check one:   | Amount entitled to priority |
|---|--|-----------------------------|
| 11 U.S.C. § 507(a)?  A claim may be partly priority and partly                                | Domestic support obligations (including alimony and child support) under 11 U.S.C. § 507(a)(1)(A) or (a)(1)(B).  | \$                          |
| nonpriority. For example, in some categories, the law limits the amount entitled to priority. | Up to \$2,850* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use. 11 U.S.C. § 507(a)(7).  | \$                          |
| endued to phony.  | ■ Wages, salaries, or commissions (up to \$12,850*) earned within 180 days before the bankruptcy petition is filed or the debtor's business ends, whichever is earlier. 11 U.S.C. § 507(a)(4). | \$                          |
|   | ■ Taxes or penalties owed to governmental units. 11 U.S.C. § 507(a)(8).  | \$                          |
|   | ☐ Contributions to an employee benefit plan. 11 U.S.C. § 507(a)(5).  | \$                          |
|   | Other. Specify subsection of 11 U.S.C. § 507(a)() that applies.  | \$                          |
|   | * Amounts are subject to adjustment on 4/01/19 and every 3 years after that for cases begun on or after  | or the date of adjustment.  |
|   |  |                             |
| Part 3: Sign Below  |  |                             |
| The person completing this proof of claim must  | Check the appropriate box:   |                             |
| sign and date it.   | I am the creditor.   |                             |
| FRBP 9011(b).   | I am the creditor's attorney of authorized agent   |                             |
| If you file this claim electronically, FRBP   | I am the trustee, or the debtor, or their authorized agent. Bankruptcy Rule 3004.  I am a guarantor, surety, endorser, or other codebtor. Bankruptcy Rule 3005.                                |                             |
| 5005(a)(2) authorizes courts to establish local rules   | Tama guarantor, surety, endoiser, or other codebior. Bankruptcy Rule 3005.   |                             |
| specifying what a signature is.   | I understand that an authorized signature on this Proof of Claim serves as an acknowledgment the   | hat when calculating the    |
| A person who files a  | amount of the claim, the creditor gave the debtor credit for any payments received toward the de   | ebt.                        |
| fraudulent claim could be fined up to \$500,000,  | I have examined the information in this <i>Proof of Claim</i> and have a reasonable belief that the information and correct.   | rmation is true             |
| imprisoned for up to 5 years, or both.  | I declare under penalty of perjury that the foregoing is true and correct.   |                             |
| 18 U.S.C. §§ 152, 157, and 3571.  | 110/000  |                             |
|   | Executed on date 02/13/2020  |                             |
|   | Lettymason   |                             |
|   | Signature  |                             |
|   | Print the name of the person who is completing and signing this claim:   |                             |
|   | Name  Bety  First name  Middle name  Last name   |                             |
|   | Director of Client Services  |                             |
|   | Company  FA Commercial De Diligence S  Identify the corporate servicer as the company if the authorized agents a servicer.   | Pervices                    |
|   | Address 3550 W. Robinson St. 3rd Floor   |                             |
|   | Norman OL 7307   | 2                           |
|   | City State ZIP Code  Contact phone 407-691-558 Email bwason  | efirstam.com                |
|   |  |                             |

Invoice

Commercial Due Diligence 3550 West Robinson, 3rd Floor Norman, OK 73072



GenCanna Global USA, Inc. Richard H. Drennen 321 Venable Road, Suite 2 Winchester, KY 40391 859.577.8699 Richard.Drennen@GenCanna.com Invoice No.
Project Name
CDS Job Number
Client Reference

| 19070146-1                  |
|-----------------------------|
| US Hwy 45 North-Mayfield KY |
| 19-07-0146                  |
|                             |

8/13/19

| Salesperson           | Mitch Fisher       | Site Address             |
|-----------------------|--------------------|--------------------------|
| Project Manager       | Rebecca Fletcher   | 3155 US Highway 45 North |
| Services Requested By | Richard H. Drennen | City/State               |
| Payment Due           | \$6,600.00         | Mayfield, KY             |

| CDS Coordination Service Site Address |       | Total Amount           |  |
|---------------------------------------|-------|------------------------|--|
| Land Suvey Services  Zoning Services  |       | \$5,900.00<br>\$700.00 |  |
|                                       |       |                        |  |
|                                       | Tax   |                        |  |
|                                       | Total | \$6,600.00             |  |

# Thank you for letting us serve you!

If you have any questions, please contact us at 888-322-7371 or email cds.projectmgr@firstam.com.

Wire Payment To:

RE: CDS 19-07-0146

Mail Payments To:
Commercial Due Diligence Services
Accounts Receivable Department
PO 8ox 677858
Dallas, TX 75267-7858

Please return a copy of this invoice with your payment.

Invoice

Commercial Due Diligence 3550 West Robinson, 3rd Floor Norman, OK 73072



GenCanna Global USA, Inc. Richard Drennen 321 Venable Rd Suite 2 Winchester, KY 40391 Invoice No. Project Name CDS Job Number Client Reference 19090028-1 Colby Rd., Winchester, KY 19-09-0028

9/24/19

| Salesperson           | Mitch Fisher     |
|-----------------------|------------------|
| Project Manager       | Rebecca Fletcher |
| Services Requested By | Richard Drennen  |
| Payment Due           | On Receipt       |

| CDS Coordination Service | Site Address  | City/State     | Total Amount |
|--------------------------|---------------|----------------|--------------|
| Land Survey Services     | 4274 Colby Rd | Winchester, KY | \$11,600.00  |
|                          |               | Subtotal       | \$11,600.00  |
|                          |               | Tax            |              |
|                          |               | Total          | \$11,600.00  |

# Thank you for letting us serve you!

OR

If you have any questions, please contact us at 888-457-7878 or email cds.projectmgr@firstam.com.

Wire Payment To:

RE: CDS 19-09-0028

Mail Payments To:

Commercial Due Diligence Services Accounts Receivable Department PO Box 677858 Dallas, TX 75267-7858

Please return a copy of this Invoice with your payment.



# AGREEMENT FOR SERVICES

PROJECT: US HWY 45 NORTH-MAYFIELD KY SITE(S): 1

ATTACHMENTS:

EXHIBIT "A" List of Site(s) and Fees/Contact Information

EXHIBIT "B" Scope of Services 2.

EXHIBIT "C" 2016 Standard ALTA Requirements - Table A, and CLIENT requirements (if applicable) 3.

EXHIBIT "D" Surveyor's Certificate (if applicable) 4.

THIS AGREEMENT is made July 24, 2019, by and between FA Commercial Due Diligence Services Co., hereinafter referred to as "CDS", and GenCanna Global USA, Inc. having offices at 321 Venable Road, Winchester, KY 40391, hereinafter referred to as the "CLIENT".

### TERMS OF AGREEMENT

CLIENT Contact with CDS and Surveyors

CDS will coordinate work with a designated contact person representing the CLIENT. CDS agrees to provide the names and telephone numbers of a contact person and Project Manager for coordination with CLIENT. Any direct contact or communication with CDS's subcontracted surveyors without authorization from CDS will effectively cancel CDS's Errors and Omissions Insurance on those sites; ALL communications must be handled through the designated Project Manager unless otherwise authorized by CDS. As a coordinator, CDS is not a land surveying company and does not practice land surveying. As a part of CDS's services to its CLIENT's, CDS contracts with licensed land surveyors in each state to perform, and certify to the accuracy of, the surveying services for CDS's CLIENT's.

Time of Delivery

CDS intends to deliver all contracted work items within fifteen (15) business days of receipt of signed authorization to proceed. The due date may change if all title Items are not delivered by CLIENT ten (10) business days prior to the due date. It is understood that delays may be encountered for weather, properly line conflicts, excessive delays in receiving title commitments or supportive documentation, or Acts of God. Any problem or delay will be reported to the CLIENT immediately.

CDS's fees for coordinating and providing each work item is itemized on the quote sheet attached hereto (Exhibit "A"), and made an integral part of, this contract. Said fee is a not-to-exceed amount based upon the Scope of Services as shown on Exhibit "B" (and the stated requirements as shown on Exhibit "C" and the Surveyor's Certificate as shown on Exhibit "C" and the Surveyor's Certificate as shown on Exhibit "D" if applicable). Said fee includes surveyor fee(s), sales tax, overnight delivery charges, reproduction costs, telephone calls and materials incidental to the performance and preparation of the work items.

4. Payment of Fees
The fee will become due and payable upon first delivery of the work Item(s). An invoice will be sent at this time and payment will be made within thirty (30) days of date of invoice (unless otherwise agreed upon by both parties in writing, in which case the following statements will not apply). CDS and CLIENT understand and agree that the payment for said fees is not subject to any pending real estate transaction or closing. A monthly finance charge of 1.5% will be added to any invoice amount that has not been paid within thirty (30) days.

At times, it is possible that a work item for a site will be submitted to the CLIENT, which work item has been completed to the extent possible based on the information provided to CDS by the CLIENT, but cannot be fully completed pursuant to the requirements for the services provided in this agreement due to missing documents or other information that have not been provided to CDS by the CLIENT. If CLIENT has not provided the missing document(s) and/or information to CDS within thirty (30) days after receiving the work item(s), the work item will be considered final.

Right to Cancel

It is understood that the CLIENT reserves the right to cancel some or all orders at any time. In the event of cancellation, the CLIENT will notify CDS in writing and agrees to compensate on the basis of reasonable charges for work performed and any expenses for incidentals to date.

6. <u>Acceptance</u>
The CLIENT and CDS agree with the requirements, terms, and conditions stated herein and as attached. Acknowledgment of the agreement and the attachments by the CLIENT'S signature below will serve as our authorization to proceed and CLIENT'S and CDS's acceptance of the terms herein.

This document becomes a legally binding agreement to be interpreted under the laws of the State of Oklahoma. The District Court of Cleveland County Oklahoma shall have exclusive jurisdiction of any dispute between the parties.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the date below.

| Approved:  |  |
|--|--|
| By or on Behalf of: FA Commercial Due Dillgence Services Co. | ······································ |
| Accepted this 24 Thay of JUY 2019.                           | ~ 12 6 2 4 . 1                         |
| Accepted: 117  | TIME DIR, ADMIN                        |
| By or on Behalf of: GenCanna Global USA, Inc.                |  |
| Print Name: PICHAPO H DEENEN                                 |  |
| lj.  |  |

# "Exhibit A"

# SURVEYING SERVICES PROPOSAL US Hwy 45 North-Mayfield KY

For: GenCanna Global USA, Inc. Attention: Steve Bevan July 24, 2019

FA Commercial Due Diligence Services Co. 3550 W. Robinson Street, Third Floor Norman, OK 73072 PHONE (405) 253-2444; FAX (714) 689-5120

| No. |   | ST | City     | Address              | Improvements | Not to Exceed<br>Acroage | Quote      |
|-----|---|----|----------|----------------------|--------------|--------------------------|------------|
|     | 1 | ΚY | Mayfield | 3155 US Hwy 45 North | Yes          | 34.400                   | \$5,900.00 |

Scope of Services: 2016 ALTA Survey: 1, 2, 3, 4, 6(a), 6(b), 7(a), 7(b)(1), 7(c), 8, 9, 10(a), 10(b), 11, 13, 14, 16, 17, 18, 19 and 20, Access to the survey of the surve

Note: Regarding Item 11 - To properly provide the Table A Item 11 (underground utility location) requirement selected. CDS will request a third party location service to mark areas using spray paint and flags allowing the surveyor to make the proper field observations to complete the ALTA land survey. It is normal for the independent location service to spray paint markings on sidewalks, parking areas, driveways, and landscaping. CDS is not responsible for damages caused by this process and is unable to provide input to the location process.

Note: Due to item #19 the fee is subject to change after review of final title and supporting documents.

anne dan di malajina primi na la kalamani da mala la la la manana para da di sa ma mana indi da din

| Accepted:                                     |             |                                       |                    |                                 |
|---|-------------|---------------------------------------|--------------------|---------------------------------|
| By or on behalf of: GenCanna Global USA, Inc. |             |                                       |                    | Date                            |
|   |             |                                       |                    |                                 |
| •   |             | Di                                    |                    | a fallowing.                    |
|   |             |                                       | -                  | e following:                    |
| 10.00   | Contact for | Title Docume                          | nts:               | Contact for Access to Property: |
| Name:   | ·           | walsh jara tej                        | i in the telephone | Name: DUSTIN HANKIUS            |
| Phone:  |             | · · · · · · · · · · · · · · · · · · · |                    | Phone: 275.705 \$355            |
| Email: _                                      |             |                                       |                    | Email: DUSTN HAWKIN'S           |
|   | 100         | Ne Au                                 |                    | GENCAMA. 694                    |





# AGREEMENT FOR ZONING COORDINATION SERVICES

BETWEEN

GenCanna Global USA, Inc.
AND
FA COMMERCIAL DUE DILIGENCE SERVICES CO.

PROJECT REFERENCE:

MAYFIELD AND WINCHESTER KY

ADDRESS: SEE ATTACHED EXHIBIT A

THIS AGREEMENT is made July 10, 2019, by and between FA Commercial Due Diligence Services Co. hereinafter referred to as "CDS", and GenCanna Global USA, Inc. hereinafter referred to as the "CLIENT".

CDS is pleased to submit to CLIENT this contract for performing professional management coordination services for the above referenced project. Based on the information that you provided and your quote request for CDS to provide a zoning report for the above-referenced site location, we have detailed our services and their respective fees as follows:

# SCOPE OF SERVICES

# 1. Zoning Report Coordination

CDS will act as coordinator on the subject property as listed above.

Item 1.1 CDS will act as liaison between the local zoning authorities and the CLIENT.

### 2. Requirements

CDS agrees to coordinate the process of obtaining and distributing:

Full Compliance Report: A Zoning Report including a zoning compliance or verification letter, applicable municipal zoning code sections, minimum parking requirements, variances, special permits, conditions, ordinances, notice of outstanding zoning and/or building code violations of record, a copy of existing certificate(s) of occupancy for the subject property, zoning map, adjacent property zoning designations, conforming status as provided by municipality, right to rebuild provision and a comparison of current municipal zoning code requirements to existing site survey conditions.

\*\* Survey is required to complete the Compliance report.

For each site hereinafter referred to as ZONING REPORT.

Item 2.1 CLIENT agrees to provide the address, current use and, if required, parcel identification number and current survey for the subject property.

\*\*TERMS OF AGREEMENT\*\*

## 3. <u>Coordination Fees</u>

CDS' fee for providing the ZONING REPORT is: See attached Exhibit A

Note; Fee provided includes municipality fees.

Said fee(s) is a not-to-exceed amount based upon the stated requirements herein. Said fee(s) includes sales tax, overnight delivery charges, reproduction costs, telephone calls and materials incidental to the process of obtaining and distributing the ZONING REPORT. Any changes to the requirements may require adjustment to the due date and total contract price, and any extraordinary local agency fees(s) will require an increase to the total contract price. In the event CDS believes that any such change to the requirements or extraordinary local agency fee(s) will increase the agreed to Coordination Fee(s), CDS will contact the CLIENT immediately, and CLIENT will have the option of electing to proceed at the new cost and due date or may elect not to have that specific work completed. Unless marked preliminary the zoning report is considered final upon initial delivery. Documents provided and/or revisions requested to the zoning report after initial delivery will result in additional fee(s).

3.1 Distribution. CDS agrees to submit one (1) electronic copy of ZONING REPORT to the CLIENT.

4. <u>Time of Delivery</u>

CDS intends to deliver the INITIAL ZONING REPORT within one (1) week from receipt of survey (if ordered with CDS survey) or twenty (20) business days (if ordered without CDS survey). Due to the length of time the municipality takes in providing necessary information, the delivery of the FINAL ZONING REPORT will be delivered within forty-eight (48) hours of receipt of the municipality documents. It is understood that delays may be encountered for various independent timeframes of local agencies and some components of the ZONING REPORT may not exist or be available from certain local agencies. Any problem or delay will be reported to the CLIENT within twenty-four (24) hours.

5. CLIENT Contact with CDS

CDS will coordinate work with a designated contact person representing the CLIENT. CDS agrees to provide the names and telephone numbers of a contact person and Project Manager for coordination with CLIENT.

6. Payment of Fees

The coordination fees will become due and payable upon delivery of the ZONING REPORT. Said payment will be made within thirty (30) days of date of invoice. A monthly finance charge of 1.5% will be added to any invoice amount that has not been paid within thirty (30) days.

7. Right to Cancel

It is understood that the CLIENT reserves the right to cancel this order at any time. In the event of cancellation, the CLIENT will notify CDS in writing and agrees to compensate CDS on the basis of reasonable charges for work performed and any expenses incurred on CLIENT'S behalf by CDS.

8. Acceptance

The CLIENT and CDS agree with the requirements, terms, and conditions stated herein. Acknowledgment of the agreement by the CLIENT'S signature below will serve as our authorization for CDS to proceed and CLIENT'S acceptance of the terms herein.

If this contract is not accepted by CLIENT within thirty days from the date executed by CDS, the prices and delivery dates are subject to change by CDS.

This document is a legally binding agreement to be interpreted under the laws of the State of Oklahoma. The District Court of Cleveland County Oklahoma shall have exclusive jurisdiction of any dispute between the parties.

IN WITNESS WHEREOF, the Parties have duly executed this Contract as of the date below.

| Accepted:<br>By or on Behalf o | f: FA Commercial Due Diligence Services Co. |
|--------------------------------|---|
| Accepted this                  | day of, 2019.                               |
| Accepted:                      | Dia 24(1)                                   |
| By or on Behalf                | of: GenCanna Global USA, Inc.               |
| Title 1                        | 2, MMIN                                     |

# "Exhibit A"

# **ZONING SERVICES PROPOSAL**

# **Mayfield and Winchester KY**

For: GenCanna Global USA, Inc.

Attention: Steve Bevan July 10, 2019

FA Commercial Due Diligence Services Co.

3550 W. Robinson Street, Third Floor Norman, OK 73072 PHONE (405) 253-2444; FAX (714) 689-5120

| No.          | ST  | City       | Address                         | Quote<br>(If ordered without CDS<br>Survey) | Quote<br>(if ordered with<br>CDS Survey) |
|--------------|-----|------------|---------------------------------|---|--|
|              |     |            | 3155 US Hwy 45                  |   |  |
| 4            | KY  | Mayfield   | North(APN:<br>073.00.00.025.00) | \$800.00                                    | \$700.00                                 |
| <del>'</del> | 141 | Maynola    | 4274 Colby Rd                   | 4000.00                                     | Ψ. σσ.σσ                                 |
| ļ            |     |            | (& 4330 Colby Rd)               |   |  |
|              |     |            | (APN: 023-0000-05700            |   |  |
| 2            | KY  | Winchester | & 033-0000-00600)               | \$800.00                                    | \$700.00                                 |
|              |     |            | Total:                          | \$1,600.00                                  | \$1,400.00                               |
|              |     |            |                                 | Initial Here:                               | Initial Here:                            |
|              |     |            |                                 |   |  |

Scope of Services - Compliance Report: A Zoning Information Report including a zoning compliance or verification letter, applicable municipal zoning code sections, minimum parking requirements, variances, special permits, conditions, ordinances, notice of outstanding zoning and/or building code violations of record, a copy of existing certificate(s) of occupancy for the subject property, zoning map, adjacent property zoning designations, conforming status as provided by municipality, right to rebuild provision and a comparison of current municipal zoning code requirements to existing site survey conditions.

Note: Fee provided includes municipality fees.

| Tw  | 7. 22.19 |
|---|----------|
| Accepted: By or on behalf of: GenCanna Global USA, Inc. | Date     |





# **AGREEMENT FOR SERVICES**

PROJECT: COLBY RD., WINCHESTER, KY

SITE(S): 1

### ATTACHMENTS:

- 1. EXHIBIT "A" List of Site(s) and Fees/Contact Information
- 2. EXHIBIT "B" Scope of Services
- 3. EXHIBIT "C" 2016 Standard ALTA Requirements Table A, and CLIENT requirements (if applicable)
- 4. EXHIBIT "D" Surveyor's Certificate (if applicable)

THIS AGREEMENT is made September 4, 2019, by and between FA Commercial Due Diligence Services Co., hereinafter referred to as "CDS", and Pilisbury Winthrop Shaw Pittman LLP having offices at Four Embarcadero Center, 22nd Floor San Francisco CA 94111, hereinafter referred to as the "CLIENT".

### TERMS OF AGREEMENT

### 1. CLIENT Contact with CDS and Surveyors

CDS will coordinate work with a designated contact person representing the CLIENT. CDS agrees to provide the names and telephone numbers of a contact person and Project Manager for coordination with CLIENT. Any direct contact or communication with CDS's subcontracted surveyors without authorization from CDS will effectively cancel CDS's Errors and Omissions Insurance on those sites; ALL communications must be handled through the designated Project Manager unless otherwise authorized by CDS. As a coordinator, CDS is not a land surveying company and does not practice land surveying. As a part of CDS's services to its CLIENT's, CDS contracts with licensed land surveyors in each state to perform, and certify to the accuracy of, the surveying services for CDS's CLIENT's.

### 2. Time of Delivery

CDS intends to deliver all contracted work items within fifteen (15) business days of receipt of signed authorization to proceed. The due date may change if all title items are not delivered by CLIENT ten (10) business days prior to the due date. It is understood that delays may be encountered for weather, properly line conflicts, excessive delays in receiving title commitments or supportive documentation, or Acts of God. Any problem or delay will be reported to the CLIENT immediately.

### Fees

CDS's fees for coordinating and providing each work item is itemized on the quote sheet attached hereto (Exhibit "A"), and made an integral part of, this contract. Said fee is a not-to-exceed amount based upon the Scope of Services as shown on Exhibit "B" (and the stated requirements as shown on Exhibit "C" and the Surveyor's Certificate as shown on Exhibit "D" if applicable). Said fee includes surveyor fee(s), sales tax, overnight delivery charges, reproduction costs, telephone calls and materials incidental to the performance and preparation of the work items.

# 4. Payment of Fees

The fee will become due and payable upon first delivery of the work item(s). An invoice will be sent at this time and payment will be made within thirty (30) days of date of invoice (unless otherwise agreed upon by both parties in writing, in which case the following statements will not apply). CDS and CLIENT understand and agree that the payment for said fees is not subject to any pending real estate transaction or closing. A monthly finance charge of 1.5% will be added to any invoice amount that has not been paid within thirty (30) days.

At times, it is possible that a work item for a site will be submitted to the CLIENT, which work item has been completed to the extent possible based on the information provided to CDS by the CLIENT, but cannot be fully completed pursuant to the requirements for the services provided in this agreement due to missing documents or other information that have not been provided to CDS by the CLIENT. If CLIENT has not provided the missing document(s) and/or information to CDS within thirty (30) days after receiving the work item(s), the work item will be considered final.

### 5. Right to Cancel

It is understood that the CLIENT reserves the right to cancel some or all orders at any time. In the event of cancellation, the CLIENT will notify CDS in writing and agrees to compensate on the basis of reasonable charges for work performed and any expenses for incidentals to date.

### 6. Acceptance

The CLIENT and CDS agree with the requirements, terms, and conditions stated herein and as attached. Acknowledgment of the agreement and the attachments by the CLIENT'S signature below will serve as our authorization to proceed and CLIENT'S and CDS's acceptance of the terms herein.

This document becomes a legally binding agreement to be interpreted under the laws of the State of Oklahoma. The District Court of Cleveland County Oklahoma shall have exclusive jurisdiction of any dispute between the parties.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the date below.

| Approved:  |       |      |           |
|--|-------|------|-----------|
| By or on Behalf of: FA Commercial Due Diligence Services Co. |       |      |           |
|  |       |      |           |
| Accepted this day of, 2019.                                  |       |      |           |
| -b   |       | DIA. | ADMIN     |
| Accepted:  | Title | 1    | 7.4. 1.10 |
| By or on Behalf df: Pilisbury Winthrop Shaw Pittman LLP      |       |      |           |
| Print Name: 1210HATO H JUFNNEW                               |       |      |           |
|  |       |      |           |

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# "Exhibit A"

# **SURVEYING SERVICES PROPOSAL**

Colby Rd., Winchester, KY

For: Pillsbury Winthrop Shaw Pittman LLP

Attention: Robert Howard September 4, 2019

FA Commercial Due Diligence Services Co. 3550 W. Robinson Street, Third Floor Norman, OK 73072 PHONE (405) 253-2444; FAX (714) 689-5120

| No. | ST | City       | Address                            | Improvements | Not to Exceed<br>Acreage | Quote       |
|-----|----|------------|------------------------------------|--------------|--------------------------|-------------|
|     |    |            | 4274 Colby Rd<br>(& 4330 Colby Rd) |              |                          |             |
|     |    |            | (APN; 023-0000-                    |              |                          |             |
|     |    |            | 05700 & 033-0000-                  |              |                          |             |
| 1   | KY | Winchester | 00600)                             | Yes          | 149.000                  | \$11,600.00 |

Scope of Services: 2016 ALTA Survey: 1, 2, 3, 4, 6(a), 6(b), 7(a), 7(b)(1), 7(c), 8, 9, 10(a), 10(b), 11, 13, 14, 16, 17, 18, 19 and 20.

Note: Regarding Item 11 - To properly provide the Table A Item 11 (underground utility location) requirement selected. CDS will request a third party location service to mark areas using spray paint and flags allowing the surveyor to make the proper field observations to complete the ALTA land survey. It is normal for the independent location service to spray paint markings on sidewalks, parking areas, driveways, and landscaping. CDS is not responsible for damages caused by this process and is unable to provide input to the location process.

Note: Due to item #19 the fee is subject to change after review of final title and supporting documents.

| <b>→</b> •  |        |
|---|--------|
| Accepted:   | 9.4.19 |
| By or on behalf of: Pillsbury Winthrop Shaw Pittman LLP | Date   |

# Please provide the following:

| Contact for Title Documents: | , ,,          | Contact for Access to Propert |         |           |  |
|------------------------------|---------------|-------------------------------|---------|-----------|--|
| Name:                        |               | Name: 5                       |         | STONE     |  |
| Phone:                       | •             | Phone:                        | 859.    | 395.3908  |  |
| Email:                       | <del></del> . | ∷<br>- Email: P-              | ICHARD. | DREAKEN ? |  |
|                              | <del></del> . |                               | GENCANN |           |  |



**ORIGIN ID: OKCA** (405) 253-2444 SHIPPING DEPARTMENT
FIRST AMERICAN TITLE COMPANY
3550 W. ROBINSON STREET
SUITE 300
NORMAN, OK 73072
UNITED STATES US

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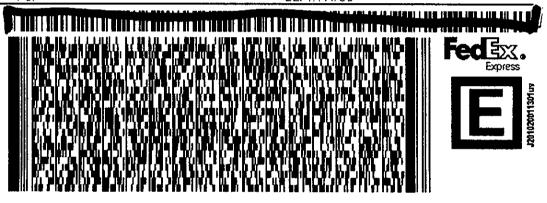
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(**631) 470-1818** INV 19-07-0146

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