

**UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

In re:

ROMAN CATHOLIC ARCHBISHOP OF
BALTIMORE,Debtor.¹

Chapter 11

Case No. 23-16969-MMH

**MONTHLY FEE STATEMENT OF GALLAGHER EVELIUS & JONES LLP, FOR
ALLOWANCE OF COMPENSATION FOR SERVICES RENDERED AND
REIMBURSEMENT OF EXPENSES AS SPECIAL COUNSEL TO THE DEBTOR FOR
THE PERIOD OF JULY 1, 2024 THROUGH JULY 31, 2024**

Name of Applicant	Gallagher Evelius & Jones LLP
Authorized to provide professional services to	Debtor and Debtor-in-Possession
Effective Date of Retention	November 28, 2023 effective as of September 29, 2023
Period for which compensation and reimbursement are sought	July 1, 2024 through July 31, 2024 (the “ <i>Compensation Period</i> ”)
Amount of Compensation sought as actual, reasonable and necessary	\$248,418.00 ²
Amount of Expense Reimbursement sought as actual, reasonable and necessary	\$246.04
Total Amount Sought	\$248,664.04
Total Amount of Compensation (at 80%) and Expenses (at 100%) authorized to be paid per monthly fee applications	\$198,980.44
Blended Rate for all Attorneys	\$531.07
Blended Rate for all Timekeepers	\$524.09

¹ The last four digits of the Debtor’s federal tax identification number are 1535. The Debtor’s principal place of business is located at 320 Cathedral Street, Baltimore, Maryland 21201.

² The Amount of Compensation reflects a 9.35% fee reduction.

1. Pursuant to sections 327, 330 and 331 of title 11 of the United States Code (the “**Bankruptcy Code**”), Rule 2016 of the Federal Rules of Bankruptcy Procedure, the *Order Establishing Procedures for Interim Compensation and Reimbursement of Expenses for Professionals* (Dkt. No. 176) (the “**Interim Compensation Order**”), the law firm of Gallagher Evelius & Jones LLP (“**Gallagher**”), as special counsel to the Roman Catholic Archbishop of Baltimore, as debtor and debtor in possession (the “**Debtor**”), hereby files this monthly fee statement (the “**Monthly Fee Statement**”) for (a) compensation in the amount of \$198,734.40 for the reasonable and necessary legal services Gallagher rendered to the Debtor during the Compensation Period (80% of \$248,418.00) and (b) reimbursement for 100% of the actual and necessary expenses that Gallagher incurred, in the amount of \$246.04 during the Compensation Period.

Jurisdiction

2. The Court has jurisdiction to consider this matter pursuant to 28 U.S.C. §§ 157 and 1334, and the *Standing Order 2012-05* from the United States District Court for the District of Maryland. This is a core proceeding pursuant to 28 U.S.C. § 157(b). Venue is proper before the Court pursuant to 28 U.S.C. §§ 1408 and 1409.

3. Pursuant to Local Rule 9013-6, the Debtor consents to the entry of a final judgment or order with respect to the Motion if it is determined that the Court, absent consent of the parties, cannot enter final orders or judgments consistent with Article III of the United States Constitution.

Background

4. On September 29, 2032 (the “**Petition Date**”), the Debtor commenced this Chapter 11 Case. The Debtor is operating its business and managing its property as debtor in possession, pursuant to sections 1107(a) and 1108 of the Bankruptcy Code. No request for the appointment of

a trustee or examiner has been made in the Chapter 11 Case. On October 11, 2023, an official committee of unsecured creditors (the “**Committee**”) was appointed in this case. (Dkt. No. 84.)

5. A description of the Debtor’s history, business operations, operational structure, the reasons for commencing the Chapter 11 Case, the relief sought from the Court, and the facts and circumstances supporting this Motion are set forth in the *Informational Brief of the Roman Catholic Archbishop of Baltimore* (Dkt. No. 5) and the *Declaration of John Matera in Support of First Day Motions* (Dkt. No. 6).

6. On November 28, 2023, this Court entered that *Order Approving the Employment and Retention of Gallagher Evelius & Jones LLP as Special Counsel for Debtor and Debtor-In-Possession Effective as of the Petition Date* (Dkt. No. 216) (the “**Retention Order**”).

Summary of Professional Compensation and Reimbursement of Expenses Requested

7. By this Monthly Fee Statement, Gallagher requests allowance and payment of \$198,734.40 (80% of \$248,418.00) as compensation for professional services rendered to the Debtor during the Compensation Period and allowance and payment of \$246.04 as reimbursement for actual and necessary expenses incurred by Gallagher during the Compensation Period. All services for which compensation is requested by Gallagher were performed for or on behalf of the Debtor.

8. During the Compensation Period, Gallagher received no payment and no promises of payment from any source or services rendered, or to be rendered, in any capacity whatsoever in connection with the matters covered by this Monthly Fee Statement. There is no agreement or understanding between Gallagher and any other person, other than members of Gallagher, for the sharing of compensation to be received for services rendered to the Debtor in connection with representation of the Debtor in this chapter 11 case.

9. The fees charged by Gallagher in connection with the chapter 11 case are billed in accordance with its existing billing rates and procedures in effect during the Compensation Period, and in accordance with the Retention Order. The rates Gallagher charges for the services rendered by its professionals and paraprofessionals in the chapter 11 case are no greater than the rates Gallagher charges for professional and paraprofessional services rendered in comparable non-bankruptcy related matters. Gallagher's fees are reasonable based on the customary compensation charged by comparably skilled practitioners in comparable non-bankruptcy cases in a competitive national legal market.

10. Gallagher's time records comply with the requirements set forth in the *Department of Justice Appendix B Guidelines for Reviewing Applications for Compensation and Reimbursement of Expenses Filed Under United States Code by Attorneys in Larger Chapter 11 Cases*, including the use of itemized time entries in separate matter numbers for different project types, as hereafter described in greater detail.

Notice of Period Rate Change

11. In accordance with Gallagher's standard practices, the rates for professionals providing services in this Chapter 11 Case were increased effective July 1, 2024.

12. The increased rates are set forth in the attached billing summary and exhibits to this Monthly Fee Statement.

13. Gallagher previously conferred with the Debtor and the Debtor agreed to said rate increases.

14. As before, the increased rates are still subject to the discount provided each month.

Services Rendered and Disbursements Incurred

15. Attached as **Exhibit A** is a billing summary of Gallagher professionals and paraprofessionals by individual, setting forth the (a) name and title of each individual who

performed services during the Compensation Period, (b) aggregate time expended by each such individual, (c) hourly billing rate for each such individual, and (d) amount of fees earned by each Gallagher professional and paraprofessional.

16. Attached as **Exhibit B** is a summary of hours and fees by task code.

17. Attached as **Exhibit C** is a summary of reimbursement sought by expense type for all expenses for the Compensation Period incurred in connection with the performance of professional services.

18. Attached as **Exhibit D** is Gallagher's itemized time records of its professionals and paraprofessionals and itemized records of reimbursement sought for the Compensation Period.

Reservations

19. This Monthly Fee Statement includes all the information and supporting detail regarding fees and expenses available to Gallagher at the time of the filing of this Monthly Fee Statement. If additional information and supporting detail in connection with this Compensation Period should become available, as a result of delays in accounting processing or an inadvertence with respect to time entered in the accounting system, or any other valid reason, Gallagher reserves the right to make an application to the Court for an allowance of such fees and expenses not included in this Monthly Fee Statement.

Notice

20. Pursuant to the Interim Compensation Order, notice of this Monthly Fee Statement shall be served upon:

- a. the Debtor, the Roman Catholic Archbishop of Baltimore, Attn: John Matera, 320 Cathedral Street Baltimore, MD, 21201, jmatera@archbalt.org;
- b. counsel to the Debtor: (1) Holland & Knight LLP, Attn: Blake D. Roth, 511 Union Street, Suite 2700, Nashville, TN 37219, blake.roth@hklaw.com; and (2) YVS

Law, LLC, Attn: Catherine Hopkin, 185 Admiral Cochrane Drive, Suite 130, Annapolis, Maryland 21401, chopkin@yvslaw.com;

- c. the Office of the United States Trustee, Attn: Gerald Vetter and Hugh Bernstein, 101 West Lombard Street, Suite 2625, Baltimore, Maryland 21201, gerald.r.vetter@usdoj.gov and hugh.m.bernstein@usdoj.gov; and
- d. counsel to the Committee, (1) Tydings & Rosenberg, LLP, Attn: Richard L. Costella, Esq. and Alan M. Grochal, Esq., One East Pratt Street, Suite 901 Baltimore, MD 21202, rcostella@tydings.com and agrochal@tydings.com; and (2) Stinson LLP, Attn: Nicole Khalouian, 100 Wall Street, Suite 201, New York, NY 10005; nicole.khalouian@stinson.com; and (3) Stinson LLP, Attn: Edwin H. Caldie and Robert Kugler, 50 South Sixth Street, Suite 2600, Minneapolis, MN 554002; ed.caldie@stinson.com and Robert.kugler@stinson.com.

WHEREFORE, Gallagher, in connection with services rendered on behalf of the Debtor, respectfully requests (a) allowance of compensation and reimbursement in the amount of (i) \$198,734.40 for reasonable and necessary professional services rendered (80% of \$248,418.00) and (ii) \$246.04 for 100% of actual and necessary costs and expenses incurred during the Compensation Period, for a total of \$198,980.44, and (b) payment of the forgoing sums.

Dated: August 21, 2024

Respectfully submitted,

/s/ Blake D. Roth
Blake D. Roth (admitted *pro hac vice*)
Tyler N. Layne (admitted *pro hac vice*)
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-and-

Philip T. Evans (Fed. Bar No. 11796)
HOLLAND & KNIGHT LLP
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-and-

Catherine K. Hopkin (Fed. Bar No. 28257)

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Email: chopkin@yvslaw.com

Attorneys for the Debtor and Debtor In Possession

EXHIBIT A**COMPENSATION BY PROFESSIONAL**

Name	Position/Bar Year/Start Year	Effective Billing Rate	Bill Hours	Billed Amount
Casey, Meghan	Partner/2015/2018	\$450.00	30.9	\$13,905.00
Dame, Thomas	Partner/1990/1989	\$640.00	44.7	\$28,608.00
Fortmann, Sydney	Associate/2017/2017	\$340.00	40.3	\$13,702.00
Kinkopf, David	Partner/1994/1995	\$620.00	86.2	\$53,444.00
Lutich, Alison	Associate/2017/2018	\$340.00	0.8	\$272.00
McCarthy, Diane	Paralegal/2011	\$280.00	6.4	\$1,792.00
Metzger, Steven	Partner/2006/2007	\$500.00	9.9	\$4,950.00
Miller, Morgan	Paralegal/2023	\$260.00	6.0	\$1,560.00
Oakey, Matthew	Partner/1992/1992	\$610.00	100.1	\$61,061.00
Smith, Julie	Paralegal/2015	\$280.00	0.3	\$84.00
Tucker, Brian	Partner/2003/2004	\$540.00	96.2	\$51,948.00
Wharton, Brandon	Associate/2021/2023	\$300.00	16.4	\$4,920.00
Wojciechowski, Collin	Associate/2018/2019	\$340.00	35.8	\$12,172.00
		Totals	474.0	\$248,418.00

EXHIBIT B**COMPENSATION BY PROJECT CATEGORY**

	Hours	Amount
Bankruptcy		
Claims Administration	295.1	\$148,306.00
Case Administration	24.6	\$12,084.00
Contested Matters	1.2	\$744.00
Fee/Employment Applications	2.0	\$1,240.00
Real Estate		
Real Estate	102.5	\$59,873.00
Child Abuse		
General	16.4	\$10,084.00
Individual	1.4	\$630.00
General Legal Work		
General	30.8	\$15,457.00
Total	474.0	\$248,418.00

EXHIBIT C

EXPENSE SUMMARY

Expense Category	Amount
Deliveries	\$96.04
IT Related Services	\$150.00
Total	\$246.04

EXHIBIT D

TIME DETAIL



The Roman Catholic Archbishop of Baltimore
 320 Cathedral Street
 Baltimore, MD 21201
 Invoice # 186474
 For professional services rendered through July 31, 2024

Task/Activity Code

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
<u>CL: Bankruptcy: Claims Administration</u>					
7/1/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	1.20	\$ 408.00
7/1/2024	Tucker Brian T.	Bankruptcy	correspondence with J. Smith regarding [REDACTED];	0.20	\$ 108.00
7/1/2024	Tucker Brian T.	Bankruptcy	analyze document from Debtor regarding [REDACTED];	0.10	\$ 54.00
7/1/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED];	0.20	\$ 108.00
7/1/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	3.00	\$ 1,620.00
7/1/2024	Miller Morgan E.	Bankruptcy	Assist Debtor and H&K with [REDACTED].	4.30	\$ 1,118.00
7/1/2024	Smith Julie P.	Bankruptcy	Review email from B. Tucker regarding [REDACTED]; Review files, and reply to B. Tucker with link;	0.20	\$ 56.00
7/2/2024	Kinkopf David W.	Bankruptcy	Review and revise draft discovery order and emails;	0.60	\$ 372.00
7/2/2024	Kinkopf David W.	Bankruptcy	Telephone call with B. Tucker regarding [REDACTED];	0.30	\$ 186.00
7/2/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED];	1.80	\$ 1,152.00
7/2/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	5.00	\$ 2,700.00
7/2/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED];	0.10	\$ 54.00
7/2/2024	Tucker Brian T.	Bankruptcy	correspondence with J. Smith regarding [REDACTED];	0.10	\$ 54.00
7/2/2024	Tucker Brian T.	Bankruptcy	call with D. Kinkopf regarding [REDACTED];	0.10	\$ 54.00
7/2/2024	Miller Morgan E.	Bankruptcy	Assist debtor and H&K with [REDACTED]	1.70	\$ 442.00
7/2/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED]	0.10	\$ 34.00
7/2/2024	Smith Julie P.	Bankruptcy	Review email from B. Tucker regarding [REDACTED], and reply to B. Tucker regarding [REDACTED];	0.10	\$ 28.00
7/3/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	2.10	\$ 1,134.00
7/4/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	0.90	\$ 558.00
7/5/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.80	\$ 540.00
7/5/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	5.50	\$ 3,410.00
7/6/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	1.70	\$ 1,054.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/7/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED]	4.00	\$ 2,160.00
7/8/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED];	0.10	\$ 54.00
7/8/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	2.30	\$ 1,242.00
7/8/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	2.30	\$ 1,426.00
7/9/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.30	\$ 832.00
7/9/2024	Casey Meghan K.	Bankruptcy	Emails with T. Dame, D. Kinkopf, et al. regarding [REDACTED];	0.10	\$ 45.00
7/9/2024	Tucker Brian T.	Bankruptcy	assist Debtor and H&K with [REDACTED];	4.00	\$ 2,160.00
7/9/2024	Tucker Brian T.	Bankruptcy	analyze draft document for follow-up with Debtor about [REDACTED];	0.10	\$ 54.00
7/9/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED];	0.10	\$ 54.00
7/9/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	1.30	\$ 806.00
7/9/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED]	3.50	\$ 1,190.00
7/10/2024	Tucker Brian T.	Bankruptcy	analyze follow up document from the Debtor regarding [REDACTED];	0.20	\$ 108.00
7/10/2024	Tucker Brian T.	Bankruptcy	analyze correspondence from Debtor regarding [REDACTED];	0.10	\$ 54.00
7/10/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED];	0.20	\$ 108.00
7/10/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	1.70	\$ 918.00
7/10/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	1.00	\$ 540.00
7/10/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight [REDACTED];	2.00	\$ 680.00
7/10/2024	Wojciechowski Collin J.	Bankruptcy	Meet with D. Kinkopf regarding [REDACTED];	0.20	\$ 68.00
7/10/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED]	3.70	\$ 1,258.00
7/11/2024	Tucker Brian T.	Bankruptcy	confer with D. Kinkopf regarding [REDACTED];	0.40	\$ 216.00
7/11/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED];	0.10	\$ 54.00
7/11/2024	Tucker Brian T.	Bankruptcy	correspondence with Debtor regarding [REDACTED];	0.20	\$ 108.00
7/11/2024	Tucker Brian T.	Bankruptcy	assist Debtor and H&K with [REDACTED];	2.00	\$ 1,080.00
7/11/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	0.90	\$ 306.00
7/11/2024	Wojciechowski Collin J.	Bankruptcy	Meeting(s) with S. Fortmann regarding [REDACTED];	0.50	\$ 170.00
7/11/2024	Kinkopf David W.	Bankruptcy	Interoffice conference with B. Tucker regarding [REDACTED];	0.70	\$ 434.00
7/11/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED]	3.20	\$ 1,088.00
7/12/2024	Tucker Brian T.	Bankruptcy	assist Debtor and H&K with [REDACTED];	6.70	\$ 3,618.00
7/12/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	0.40	\$ 180.00
7/12/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	4.40	\$ 1,496.00
7/12/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	2.90	\$ 1,856.00
7/13/2024	Wojciechowski Collin J.	Bankruptcy	Email B. Tucker regarding [REDACTED];	0.50	\$ 170.00
7/13/2024	Tucker Brian T.	Bankruptcy	correspondence with M. Casey regarding [REDACTED];	0.20	\$ 108.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/13/2024	Tucker Brian T.	Bankruptcy	correspondence with C. Wojciechowski about [REDACTED];	0.20	\$ 108.00
7/13/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED];	2.80	\$ 1,792.00
7/13/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED];	1.50	\$ 510.00
7/13/2024	Tucker Brian T.	Bankruptcy	assist Debtor and H&K with [REDACTED];	3.70	\$ 1,998.00
7/13/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	3.30	\$ 1,485.00
7/14/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	3.20	\$ 1,440.00
7/14/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	4.40	\$ 2,376.00
7/14/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED];	5.60	\$ 3,584.00
7/15/2024	Tucker Brian T.	Bankruptcy	correspondence with Debtor regarding [REDACTED];	0.20	\$ 108.00
7/15/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	3.10	\$ 1,674.00
7/15/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	3.80	\$ 1,292.00
7/16/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	1.60	\$ 720.00
7/16/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED];	2.20	\$ 748.00
7/16/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED];	0.80	\$ 272.00
7/17/2024	Casey Meghan K.	Bankruptcy	Emails with D. Kinkopf regarding [REDACTED];	0.10	\$ 45.00
7/17/2024	Kinkopf David W.	Bankruptcy	Interoffice conference with T. Dame regarding [REDACTED];	0.40	\$ 248.00
7/17/2024	Kinkopf David W.	Bankruptcy	Interoffice conference with B. Tucker regarding [REDACTED];	0.90	\$ 558.00
7/17/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED];	3.70	\$ 2,294.00
7/17/2024	Tucker Brian T.	Bankruptcy	confer with D. Kinkopf regarding [REDACTED];	0.40	\$ 216.00
7/17/2024	Tucker Brian T.	Bankruptcy	for assisting Debtor with [REDACTED];	0.10	\$ 54.00
7/17/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED];	0.70	\$ 238.00
7/18/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED];	2.20	\$ 1,408.00
7/18/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED];	2.90	\$ 1,798.00
7/18/2024	Tucker Brian T.	Bankruptcy	[REDACTED];	0.10	\$ 54.00
7/18/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	2.30	\$ 1,242.00
7/18/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED];	1.30	\$ 442.00
7/19/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED];	0.60	\$ 384.00
7/19/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED];	7.90	\$ 4,898.00
7/19/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	6.00	\$ 3,240.00
7/19/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED];	2.20	\$ 748.00
7/20/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED];	3.50	\$ 2,170.00
7/20/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED];	0.90	\$ 306.00
7/21/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED];	2.30	\$ 1,035.00
7/21/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED];	3.10	\$ 1,984.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/22/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.20	\$ 768.00
7/22/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.30	\$ 585.00
7/22/2024	Casey Meghan K.	Bankruptcy	Confer with D. Kinkopf and T. Dame regarding [REDACTED]	0.60	\$ 270.00
7/22/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED]	2.90	\$ 986.00
7/22/2024	Tucker Brian T.	Bankruptcy	correspondence with Debtor regarding [REDACTED]	0.40	\$ 216.00
7/22/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	5.00	\$ 2,700.00
7/22/2024	Tucker Brian T.	Bankruptcy	confer with M. Casey regarding [REDACTED];	0.20	\$ 108.00
7/22/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	2.20	\$ 1,364.00
7/23/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED]	0.30	\$ 102.00
7/23/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	3.10	\$ 1,984.00
7/23/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED];	4.90	\$ 2,646.00
7/23/2024	Tucker Brian T.	Bankruptcy	correspondence with Debtor regarding [REDACTED]	0.10	\$ 54.00
7/23/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED]	2.50	\$ 850.00
7/24/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	3.10	\$ 1,984.00
7/24/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.30	\$ 585.00
7/24/2024	Tucker Brian T.	Bankruptcy	correspondence with Debtor regarding [REDACTED]	0.20	\$ 108.00
7/24/2024	Tucker Brian T.	Bankruptcy	assist Debtor and H&K with [REDACTED]	4.70	\$ 2,538.00
7/24/2024	Kinkopf David W.	Bankruptcy	Emails with B. Roth and T. Alban regarding [REDACTED]	0.30	\$ 186.00
7/24/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED]	2.70	\$ 918.00
7/25/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.60	\$ 720.00
7/25/2024	Casey Meghan K.	Bankruptcy	Emails with D. Kinkopf, et al. regarding [REDACTED]	0.10	\$ 45.00
7/25/2024	Wojciechowski Collin J.	Bankruptcy	Meet with claims team regarding analysis plan;	1.70	\$ 578.00
7/25/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf about [REDACTED]	0.10	\$ 54.00
7/25/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED]	3.90	\$ 2,106.00
7/25/2024	Kinkopf David W.	Bankruptcy	Email with team regarding [REDACTED]	0.70	\$ 434.00
7/25/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	1.20	\$ 744.00
7/25/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	4.40	\$ 2,816.00
7/25/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED]	3.90	\$ 1,326.00
7/26/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED]	5.60	\$ 3,024.00
7/26/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	2.40	\$ 1,536.00
7/27/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	4.60	\$ 2,944.00
7/27/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED]	3.40	\$ 1,836.00
7/27/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED]	3.80	\$ 2,356.00
7/28/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	4.00	\$ 2,560.00
7/28/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED]	6.30	\$ 2,835.00
7/28/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED]	3.00	\$ 1,620.00

Work Date	Timekeeper	Matter Name	Description	Hrs	Amount
7/28/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED] [REDACTED]	0.10	\$ 54.00
7/28/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED] [REDACTED]	1.40	\$ 476.00
7/28/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED] [REDACTED]	6.40	\$ 2,176.00
7/29/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED] [REDACTED]	1.00	\$ 450.00
7/29/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED]	4.50	\$ 2,430.00
7/29/2024	Tucker Brian T.	Bankruptcy	correspondence with D. Kinkopf regarding [REDACTED] [REDACTED]	0.10	\$ 54.00
7/29/2024	Kinkopf David W.	Bankruptcy	Emails with B. Roth regarding [REDACTED]	0.20	\$ 124.00
7/29/2024	Kinkopf David W.	Bankruptcy	Emails with T. Alban regarding [REDACTED]	0.30	\$ 186.00
7/29/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED] [REDACTED]	0.40	\$ 136.00
7/29/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED] [REDACTED]	3.30	\$ 1,122.00
7/29/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED] [REDACTED]	1.00	\$ 620.00
7/30/2024	Tucker Brian T.	Bankruptcy	correspondence from Debtor regarding [REDACTED] [REDACTED]	0.20	\$ 108.00
7/30/2024	Tucker Brian T.	Bankruptcy	assist Debtor with [REDACTED]	3.20	\$ 1,728.00
7/30/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED] [REDACTED]	0.20	\$ 128.00
7/30/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED] [REDACTED]	1.10	\$ 495.00
7/30/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED] [REDACTED]	4.70	\$ 1,598.00
7/30/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED] [REDACTED]	6.10	\$ 2,074.00
7/30/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED] [REDACTED]	1.10	\$ 682.00
7/31/2024	Wojciechowski Collin J.	Bankruptcy	Assist Debtor and Holland & Knight with [REDACTED] [REDACTED]	0.70	\$ 238.00
7/31/2024	Dame Thomas C.	Bankruptcy	Assist Debtor and H&K with [REDACTED] [REDACTED]	1.40	\$ 896.00
7/31/2024	Casey Meghan K.	Bankruptcy	Assist Debtor and H&K with [REDACTED] [REDACTED]	3.30	\$ 1,485.00
7/31/2024	Kinkopf David W.	Bankruptcy	Conference call with T. Alban regarding [REDACTED] [REDACTED]	1.60	\$ 992.00
7/31/2024	Fortmann Sydney L.	Bankruptcy	Assist debtor and H&K with [REDACTED] [REDACTED]	2.50	\$ 850.00
7/31/2024	Kinkopf David W.	Bankruptcy	Assist debtor and H&K with [REDACTED] [REDACTED]	2.20	\$ 1,364.00
Total			CL: Bankruptcy: Claims Administration	295.10	148,306.00
CA: Bankruptcy: Case Administration					
7/1/2024	Kinkopf David W.	Bankruptcy	Bankruptcy court status conference;	0.60	\$ 372.00
7/1/2024	Kinkopf David W.	Bankruptcy	Emails with B. Roth regarding [REDACTED]	0.60	\$ 372.00
7/1/2024	Kinkopf David W.	Bankruptcy	Review proposed mediation and discovery orders and respond to same;	0.60	\$ 372.00
7/2/2024	Kinkopf David W.	Bankruptcy	Review and revise statements for creditor committee and emails-	0.80	\$ 496.00
7/3/2024	Kinkopf David W.	Bankruptcy	Emails with B. Roth and Bishop Parker regarding [REDACTED] [REDACTED]	0.40	\$ 248.00
7/4/2024	Kinkopf David W.	Bankruptcy	Review files and email B. Roth regarding [REDACTED] [REDACTED]	1.20	\$ 744.00
7/5/2024	Kinkopf David W.	Bankruptcy	Review and revise documents regarding committee discussions;	0.40	\$ 248.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/8/2024	Kinkopf David W.	Bankruptcy	Conference call with B. Roth, Bishop Parker and J. Matera regarding [REDACTED]	1.00	\$ 620.00
7/8/2024	Kinkopf David W.	Bankruptcy	Conference call with Bishop Parker and J. Matera regarding [REDACTED]	0.60	\$ 372.00
7/8/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	3.10	\$ 930.00
7/8/2024	Kinkopf David W.	Bankruptcy	Press conference and meeting with E. Caldie and clients regarding mediation;	2.00	\$ 1,240.00
7/9/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	0.20	\$ 60.00
7/10/2024	Kinkopf David W.	Bankruptcy	Listen to court status hearing;	0.70	\$ 434.00
7/10/2024	Kinkopf David W.	Bankruptcy	Conference call with B. Roth regarding [REDACTED]	1.20	\$ 744.00
7/11/2024	Kinkopf David W.	Bankruptcy	Emails and telephone calls with B. Roth regarding [REDACTED]	0.90	\$ 558.00
7/14/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.20	\$ 360.00
7/18/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	0.80	\$ 240.00
7/18/2024	Kinkopf David W.	Bankruptcy	Conference call with Bishop Parker, B. Roth and T. Alban regarding [REDACTED]	1.80	\$ 1,116.00
7/20/2024	Kinkopf David W.	Bankruptcy	Email with C. Kendzierski regarding [REDACTED]	0.20	\$ 124.00
7/22/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.20	\$ 360.00
7/24/2024	Kinkopf David W.	Bankruptcy	Confirm geography of adversary plaintiffs for clerk of court;	0.20	\$ 124.00
7/29/2024	Kinkopf David W.	Bankruptcy	Bankruptcy court status conference;	0.40	\$ 248.00
7/29/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	0.20	\$ 60.00
7/30/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	2.10	\$ 630.00
7/31/2024	Wharton Brandon	Bankruptcy	Assist Debtor and H&K with [REDACTED]	1.10	\$ 330.00
7/31/2024	Kinkopf David W.	Bankruptcy	Search records and telephone calls with D. Barr and S. Fortmann regarding [REDACTED]	1.10	\$ 682.00
Total		CA: Bankruptcy: Case Administration		24.60	12,084.00

CO: Bankruptcy: Contested Matters

7/22/2024	Kinkopf David W.	Bankruptcy	Hearing on motions for mediation and insurance adversary proceedings;	1.20	\$ 744.00
Total		CO: Bankruptcy: Contested Matters		1.20	\$ 744.00

FE: Bankruptcy: Fee/Employment Application

7/11/2024	Kinkopf David W.	Bankruptcy	Review and revise prebills for confidentiality and accommodations;	1.20	\$ 744.00
7/18/2024	Kinkopf David W.	Bankruptcy	Review June prebills for confidential information;	0.80	\$ 496.00
		FE: Bankruptcy: Fee/Employment Application		\$ 2.00	\$ 1,240.00

RE: Real Estate

7/2/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Exchange emails with tenant representative regarding status of new lease agreement on gymnasium and ball field;	0.10	\$ 61.00
7/10/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Begin preparing draft of agreement for lease of gymnasium and athletic field;	1.80	\$ 1,098.00
7/10/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Exchange multiple emails with tenant representative regarding lease structure questions;	0.30	\$ 183.00
7/11/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Continue preparing lease agreement for gym and athletic fields;	0.70	\$ 427.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/11/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Draft and send email to tenant representative regarding draft of lease for gym and athletic fields;	0.20	\$ 122.00
7/13/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Exchange emails with tenant representative regarding gymnasium and athletic field lease agreement questions;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Telephone conference with J. Macherry regarding status of gymnasium and athletic field lease agreements;	0.20	\$ 122.00
7/25/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Review emails from tenant representative and J. Macsherry regarding status of gym and athletic fields lease agreement;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Review email from tenant representative regarding tenant comments on lease of gym and athletic fields;	0.10	\$ 61.00
7/31/2024	Oakey Matthew W.	St. Ann's - Hagerstown	Exchange emails with parish pastor regarding tenant comments on gymnasium and athletic fields lease agreement;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. Anthony of Padua - Frankford Ave, Baltimore	Telephone conference with J. Macsherry regarding office space license agreement;	0.10	\$ 61.00
7/21/2024	Oakey Matthew W.	St. Anthony of Padua - Frankford Ave, Baltimore	Prepare draft of license agreement for use of parish office space;	0.30	\$ 183.00
7/22/2024	Oakey Matthew W.	St. Anthony of Padua - Frankford Ave, Baltimore	Begin preparing license agreement for proposed licensee;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Anthony of Padua - Frankford Ave, Baltimore	Draft and send email to J. Macsherry regarding license agreement;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Anthony of Padua - Frankford Ave, Baltimore	Exchange multiple emails with J. Macsherry and licensee representative regarding proposed license agreement issues for use of parish base;	0.10	\$ 61.00
7/16/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Exchange emails with parish representative regarding County certification requirements for cemetery project;	0.30	\$ 183.00
7/22/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Exchange emails with cemetery director and D. Johnson regarding certificate of title requirements for cemetery project;	0.10	\$ 61.00
7/22/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Telephone conference with cemetery director regarding County approval requirements for cemetery project;	0.30	\$ 183.00
7/22/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Review and research information for cemetery approval requirements;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Review certificate of title requirements for Carroll County;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Exchange emails with title company representative regarding County approval requirements and title certificate requirements for cemetery project;	0.40	\$ 244.00
7/24/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Exchange multiple emails with title company representative and cemetery director regarding County requirements for cemetery project approvals;	0.40	\$ 244.00
7/31/2024	Oakey Matthew W.	St. Bartholomew - Manchester	Exchange emails with cemetery director regarding certificate of title for cemetery project;	0.10	\$ 61.00
7/8/2024	Wojciechowski Collin J.	St. Casimir's - Baltimore (O'Donnell St.)	Email parish staff regarding St. Anthony's Hall conditional use application;	0.10	\$ 34.00
7/11/2024	Wojciechowski Collin J.	St. Casimir's - Baltimore (O'Donnell St.)	Review and analyze additional background materials regarding St. Anthony Hall Conditional Use application;	0.30	\$ 102.00
7/11/2024	Wojciechowski Collin J.	St. Casimir's - Baltimore (O'Donnell St.)	Revise St. Anthony's Hall conditional use application;	0.40	\$ 136.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/12/2024	Wojciechowski Collin J.	St. Casimir's - Baltimore (O'Donnell St.)	Revise St. Anthony's Hall conditional use application;	0.40	\$ 136.00
7/23/2024	Wojciechowski Collin J.	St. Casimir's - Baltimore (O'Donnell St.)	Call BMZA regarding site plan submission with conditional use application (.3); Email parish regarding same (.2);	0.50	\$ 170.00
7/24/2024	Wojciechowski Collin J.	St. Casimir's - Baltimore (O'Donnell St.)	Call BMZA regarding site plan specifics required for Conditional Use submission;	0.30	\$ 102.00
7/1/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Telephone conference with tenant representative regarding possible changes to cellular facilities agreement;	0.10	\$ 61.00
7/1/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Exchange emails with tenant representative and parish representatives regarding tenant request for modification to cellular facilities;	0.30	\$ 183.00
7/3/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Review email from parish facilities manager regarding requests by tenant for modifications to cellular facilities agreement;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Exchange emails with parish facilities manager regarding proposal for installation of cellular facilities on parish property;	0.20	\$ 122.00
7/16/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Telephone conference with D. Johnson regarding proposed cellular facilities lease;	0.20	\$ 122.00
7/17/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Review multiple emails from D. Johnson and parish facilities manager regarding cellular facilities proposal;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Review property tax bill questions;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	Cathedral of Mary Our Queen	Exchange emails with parish finance manager regarding property tax bill questions;	0.20	\$ 122.00
7/10/2024	Oakey Matthew W.	Corpus Christi - Baltimore (Lafayette St.)	Begin preparing draft of contract for sale of school building and rectory;	2.20	\$ 1,342.00
7/11/2024	Oakey Matthew W.	Corpus Christi - Baltimore (Lafayette St.)	Continue preparing contract for sale of school building and rectory;	0.30	\$ 183.00
7/11/2024	Oakey Matthew W.	Corpus Christi - Baltimore (Lafayette St.)	Draft and send email to J. Macsherry regarding draft of sale contract for school building and rectory;	0.20	\$ 122.00
7/15/2024	Oakey Matthew W.	Corpus Christi - Baltimore (Lafayette St.)	Telephone conference with J. Macsherry regarding school building and rectory sale contract;	0.10	\$ 61.00
7/19/2024	Oakey Matthew W.	Corpus Christi - Baltimore (Lafayette St.)	Telephone conference with N. McCoy regarding proposed changes to contract for sale of school building and rectory;	0.10	\$ 61.00
7/19/2024	Oakey Matthew W.	Corpus Christi - Baltimore (Lafayette St.)	Make revisions to contract of sale for school building and rectory;	0.20	\$ 122.00
7/26/2024	Oakey Matthew W.	Corpus Christi - Baltimore (Lafayette St.)	Exchange multiple emails with N. McCoy and J. Macsherry regarding comments on lease agreement exhibit in school building and rectory sale contract;	0.20	\$ 122.00
7/1/2024	Oakey Matthew W.	St. Dominic - Baltimore (Joppa Rd.)	Exchange multiple emails with parish pastor and parish accountant regarding commercial/industrial questionnaire response;	0.10	\$ 61.00
7/6/2024	Oakey Matthew W.	St. Dominic - Baltimore (Joppa Rd.)	Draft and send email to SDAT representative regarding submission of parish commercial/industrial questionnaire response;	0.10	\$ 61.00
7/6/2024	Oakey Matthew W.	St. Dominic - Baltimore (Joppa Rd.)	Send email to parish pastor regarding commercial/industrial questionnaire response questions;	0.10	\$ 61.00
7/22/2024	Oakey Matthew W.	St. Dominic - Baltimore (Joppa Rd.)	Conference with D. McCarthy regarding parish real estate tax exemption application;	0.30	\$ 183.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/22/2024	McCarthy Diane H.	St. Dominic - Baltimore (Joppa Rd.)	Meet with M. Oakey regarding submitting an application for exemption (.3); Speak to S. Gilstein regarding same (.2);	0.50	\$ 140.00
7/29/2024	McCarthy Diane H.	St. Dominic - Baltimore (Joppa Rd.)	Look up deed on land records (.2); Fill out application for exemption and e-mail to M. Oakey (.8);	1.00	\$ 280.00
7/30/2024	McCarthy Diane H.	St. Dominic - Baltimore (Joppa Rd.)	Update application for exemption and speak to M. Oakey regarding same (.2); Draft attachment for same (.5);	0.70	\$ 196.00
7/30/2024	Oakey Matthew W.	St. Dominic - Baltimore (Joppa Rd.)	Exchange emails with D. McCarthy and parish pastor regarding information for real estate property tax exemption application;	0.40	\$ 244.00
7/30/2024	Oakey Matthew W.	St. Dominic - Baltimore (Joppa Rd.)	Conference call with D. McCarthy regarding information for real estate tax exemption applications;	0.20	\$ 122.00
7/31/2024	Oakey Matthew W.	St. Dominic - Baltimore (Joppa Rd.)	Exchange emails with D. McCarthy regarding real estate tax exemption application;	0.10	\$ 61.00
7/10/2024	Oakey Matthew W.	Holy Family - Randallstown	Review email from parish pastor regarding parking issues with adjacent property owner;	0.10	\$ 61.00
7/28/2024	Oakey Matthew W.	Holy Family - Randallstown	Begin preparing letter to adjacent property owner regarding parking issues;	0.40	\$ 244.00
7/30/2024	Oakey Matthew W.	Holy Family - Randallstown	Complete preparation of letter to adjacent owner regarding parking issues;	0.60	\$ 366.00
7/30/2024	Oakey Matthew W.	Holy Family - Randallstown	Draft and send email to parish pastor regarding parking issues with adjacent owner;	0.20	\$ 122.00
7/11/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange multiple emails with parish representative and J. Macsherry regarding tenant comments on school building and parish hall leases;	0.10	\$ 61.00
7/12/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Review email from parish representative regarding parish response to tenant comments on school and parish hall leases;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange multiple emails with parish representative and J. Macsherry regarding parish hall and school building lease agreement;	0.30	\$ 183.00
7/15/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Review tenant comments on parish hall and school building lease agreements;	0.30	\$ 183.00
7/15/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Telephone conference with J. Macsherry regarding school building and parish hall lease agreements;	0.30	\$ 183.00
7/16/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Conference call with J. Macsherry and parish pastor regarding outstanding issues for parish hall and school building leases;	0.50	\$ 305.00
7/16/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Begin making additional revisions to parish hall and school building lease agreements;	0.50	\$ 305.00
7/17/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Make revisions to parish hall and school building lease agreements;	1.60	\$ 976.00
7/17/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Draft and send email to J. Macsherry regarding revised versions of parish hall and school building lease agreements;	0.10	\$ 61.00
7/18/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Review multiple emails from J. Macsherry, parish pastor and tenant representative regarding parish hall and school building lease issues;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Conference with J. Macsherry regarding outstanding issues in parish hall and school building lease agreement;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange multiple emails with parish representative and J. Macsherry regarding analysis of remaining lease issues;	0.40	\$ 244.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/22/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Revise school building lease agreement;	0.20	\$ 122.00
7/23/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange multiple emails with J. Macsherry and parish representative regarding further revisions to school building lease agreement;	0.30	\$ 183.00
7/23/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Make additional revisions to school building lease agreement;	0.20	\$ 122.00
7/24/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Multiple telephone conference with J. Macsherry regarding school building lease questions;	0.20	\$ 122.00
7/24/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Revise school building lease agreement;	0.30	\$ 183.00
7/24/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange multiple emails with parish representative and J. Macsherry regarding revised and final school building lease agreement;	0.30	\$ 183.00
7/25/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange emails with tenant representative regarding execution of parish hall lease;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Prepare email to C. Guice regarding instructions for execution of parish hall and school building lease agreements;	0.20	\$ 122.00
7/25/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Prepare letter to M. Wright regarding information on school building and parish hall lease agreement;	0.70	\$ 427.00
7/26/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange emails with parish pastor regarding execution of parish hall lease agreement;	0.10	\$ 61.00
7/26/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Draft and send email to Archdiocese representative regarding parish hall and school building lease agreements;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Telephone conference with M. Regan regarding roof repairs contract issues;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	St. Jane Frances de Chantal, Riviera Beach	Exchange emails with C. Guice and J. Macsherry regarding executed parish hall and school building lease agreements;	0.20	\$ 122.00
7/28/2024	Oakey Matthew W.	St. John the Evangelist - Columbia	Review emails from parish representative regarding use of interfaith center building;	0.30	\$ 183.00
7/29/2024	Oakey Matthew W.	St. John the Evangelist - Columbia	Continue reviewing and revising draft agreement for use of interfaith center;	1.60	\$ 976.00
7/29/2024	Oakey Matthew W.	St. John the Evangelist - Columbia	Draft and send email to Dr. D. Barr and N. McCoy regarding update on interfaith center building issues;	0.50	\$ 305.00
7/29/2024	Oakey Matthew W.	St. John the Evangelist - Columbia	Draft and send email to parish business manager regarding interfaith center use issues;	0.40	\$ 244.00
7/1/2024	Oakey Matthew W.	St. John the Evangelist - Severna Park	Telephone conference with M. Regan regarding construction management agreement amendment for church interior renovations project;	0.10	\$ 61.00
7/3/2024	Oakey Matthew W.	St. John the Evangelist - Severna Park	Exchange emails with C. Guice and parish pastor regarding executed construction management agreement amendment for church interior renovations project;	0.20	\$ 122.00
7/3/2024	Oakey Matthew W.	St. John the Evangelist - Severna Park	Exchange emails with parish facilities manager regarding new license agreement with counselor;	0.10	\$ 61.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/3/2024	Oakey Matthew W.	St. John the Evangelist - Severna Park	Draft and send letter to M. Wright regarding information for execution of license agreement with counselor;	0.30	\$ 183.00
7/3/2024	Oakey Matthew W.	St. John the Evangelist - Severna Park	Draft and send email to C. Guice regarding instructions for execution of license agreement with counselor;	0.20	\$ 122.00
7/14/2024	Oakey Matthew W.	St. John the Evangelist - Severna Park	Exchange multiple emails with parish pastor, parish facilities manager and C. Guice regarding executed counselor license agreement;	0.20	\$ 122.00
7/8/2024	Oakey Matthew W.	St. John's - Westminster	Telephone conference with N. Palmer regarding grant and window replacement questions;	0.10	\$ 61.00
7/1/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Draft and send correspondence to M. Wright regarding information for execution of rectory donation documents;	0.50	\$ 305.00
7/1/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Draft and send email to C. Guice regarding instructions for execution of rectory property donation documents;	0.20	\$ 122.00
7/3/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange emails with M. Wright regarding status of rectory property donation documents;	0.10	\$ 61.00
7/5/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Prepare letter to title company representative regarding rectory property donation document issues;	0.80	\$ 488.00
7/5/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange multiple emails with title company representative and counsel for donor of rectory property regarding closing matters;	0.40	\$ 244.00
7/8/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange multiple emails with title representative and counsel for property donor regarding closing costs issues for property donation;	0.30	\$ 183.00
7/9/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Make revisions to special warranty deed for donated property;	0.20	\$ 122.00
7/9/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange emails with title company representative and counsel for donor regarding revised deed and assignment documents for closing on donation of rectory property;	0.20	\$ 122.00
7/10/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange multiple emails with counsel for donor and title company representative regarding deed and assignment of lease issues;	0.20	\$ 122.00
7/16/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Review email from counsel to property donor regarding approval of updated deed and outstanding closing issues for donation of rectory property;	0.10	\$ 61.00
7/19/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange multiple emails with title company representative and counsel for property donor regarding property tax questions for settlement statement on property donation;	0.60	\$ 366.00
7/22/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Conference with D. McCarthy regarding real estate tax exemption application;	0.20	\$ 122.00
7/22/2024	McCarthy Diane H.	St. Joseph, Emmitsburg	Meet with M. Oakey regarding submitting an application for exemption (.3); Speak to S. Gilstein regarding same (.2);	0.50	\$ 140.00
7/25/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Draft and send email to title company representative and counsel for property donor regarding closing logistics for donation of rectory property to parish;	0.20	\$ 122.00
7/26/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Analyze lease revenue allocation issues for rectory;	0.20	\$ 122.00
7/26/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Telephone conference with parish pastor regarding donation of rectory property and potential lease issues;	0.50	\$ 305.00
7/26/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange multiple emails with parish pastor regarding information for closing donation of parish property and rectory lease issues;	0.40	\$ 244.00
7/26/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange emails with J. Macsherry regarding status of closing on rectory property donation;	0.10	\$ 61.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/26/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Review draft of settlement statement and closing documents for donation of rectory property; Circulate comments to title company representative;	0.50	\$ 305.00
7/29/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Telephone conference with J. Macsherry regarding terms for proposed lease of rectory;	0.10	\$ 61.00
7/30/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange multiple emails with title company representatives regarding settlement document questions for rectory property donation to parish;	0.30	\$ 183.00
7/30/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Draft and send email to C. Guice regarding instructions for execution of closing documents for rectory property donation;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Draft and send letter to M. Wright regarding information for closing document execution for rectory property donation;	0.30	\$ 183.00
7/30/2024	Oakey Matthew W.	St. Joseph, Emmitsburg	Exchange emails with counsel for property donor regarding closing issues on rectory property donation;	0.20	\$ 122.00
7/3/2024	Oakey Matthew W.	St. Joseph's - Sykesville	Review email from M. Regan regarding public hearing notice for development of adjacent property;	0.10	\$ 61.00
7/22/2024	Oakey Matthew W.	St. Louis - Clarksville	Review email from M. Regan regarding religious education building matter;	0.10	\$ 61.00
7/5/2024	Oakey Matthew W.	St. Mark - Catonsville	Exchange multiple emails with N. McCoy, J. Macsherry and parish auditor regarding status of outstanding county invoices for parish property;	0.20	\$ 122.00
7/5/2024	Oakey Matthew W.	St. Mark - Catonsville	Draft and send email to D. McCarthy regarding follow-up with Baltimore County regarding invoice payment issues;	0.30	\$ 183.00
7/9/2024	Oakey Matthew W.	St. Mark - Catonsville	Exchange emails with parish representative and D. McCarthy regarding payment of outstanding County invoices;	0.20	\$ 122.00
7/9/2024	McCarthy Diane H.	St. Mark - Catonsville	Review tax bills for five properties (.6); Look up status of same on county website; E-mail M. Oakey regarding same (.4);	1.00	\$ 280.00
7/10/2024	Oakey Matthew W.	St. Mark - Catonsville	Exchange emails with N. McCoy and D. McCarthy regarding update on County invoice payment issues;	0.10	\$ 61.00
7/10/2024	McCarthy Diane H.	St. Mark - Catonsville	Call Baltimore County to confirm five properties have been taken off the tax sale list (.1); E-mail M. Oakey regarding same (.1);	0.20	\$ 56.00
7/3/2024	Oakey Matthew W.	St. Mark's, Fallston	Exchange emails with E. Jones regarding boiler propane and tank contract questions;	0.10	\$ 61.00
7/3/2024	Oakey Matthew W.	St. Mark's, Fallston	Telephone conference with E. Jones regarding contractor agreement issues for propane tank replacement;	0.20	\$ 122.00
7/8/2024	Oakey Matthew W.	St. Mark's, Fallston	Exchange multiple emails with J. Dimmer and E. Jones regarding propane burner and tank contract issues;	0.40	\$ 244.00
7/8/2024	Oakey Matthew W.	St. Mark's, Fallston	Telephone conference with J. Dimmer regarding propane burner and tank contract questions;	0.20	\$ 122.00
7/8/2024	Oakey Matthew W.	St. Mark's, Fallston	Exchange emails with parish representative regarding license agreement questions for educational organization;	0.20	\$ 122.00
7/9/2024	Oakey Matthew W.	St. Mark's, Fallston	Prepare changes to burner and tank contracts for boiler;	0.20	\$ 122.00
7/9/2024	Oakey Matthew W.	St. Mark's, Fallston	Exchange multiple emails with E. Jones regarding changes to burner and tank contracts;	0.20	\$ 122.00
7/10/2024	Oakey Matthew W.	St. Mark's, Fallston	Review emails from E. Jones and J. Dimmer regarding burner and tank contract issues for boiler;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. Mark's, Fallston	Exchange multiple emails with parish business manager and J. Macsherry regarding new lease for residence on parish property;	0.20	\$ 122.00
7/19/2024	Oakey Matthew W.	St. Mark's, Fallston	Prepare architect contract for lease of residence on parish property;	0.70	\$ 427.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/19/2024	Oakey Matthew W.	St. Mark's, Fallston	Exchange emails with parish business manager regarding draft of lease for parish residence;	0.20	\$ 122.00
7/23/2024	Oakey Matthew W.	St. Mark's, Fallston	Revise lease agreement for residence on parish property;	0.20	\$ 122.00
7/23/2024	Oakey Matthew W.	St. Mark's, Fallston	Exchange emails with parish business manager regarding revised version of lease for residence on parish property;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	St. Mark's, Fallston	Review email from parish business manager regarding proposed lease agreement for residence located on parish property;	0.10	\$ 61.00
7/3/2024	Oakey Matthew W.	St. Mary's - Annapolis	Review email from parish advisor regarding status of first amendment to construction management agreement for summer project;	0.10	\$ 61.00
7/3/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with C. Guice and parish advisor regarding executed construction management agreement for summer project;	0.20	\$ 122.00
7/8/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with parish facilities manager regarding practice field contract questions;	0.10	\$ 61.00
7/8/2024	Oakey Matthew W.	St. Mary's - Annapolis	Review revised version of practice field contractor agreement;	0.20	\$ 122.00
7/9/2024	Oakey Matthew W.	St. Mary's - Annapolis	Telephone conference with D. Johnson regarding practice field contract questions;	0.30	\$ 183.00
7/10/2024	Oakey Matthew W.	St. Mary's - Annapolis	Review practice field contract comments from contractor;	0.20	\$ 122.00
7/10/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with parish facilities manager regarding responses to contractor comments on practice field contract;	0.30	\$ 183.00
7/11/2024	Oakey Matthew W.	St. Mary's - Annapolis	Review email from parish facilities manager regarding practice field issues;	0.10	\$ 61.00
7/18/2024	Oakey Matthew W.	St. Mary's - Annapolis	Review email from parish facilities manager regarding updated practice field contractor agreement;	0.10	\$ 61.00
7/22/2024	Oakey Matthew W.	St. Mary's - Annapolis	Review contractor proposed changes to practice field contractor agreement;	0.30	\$ 183.00
7/23/2024	Oakey Matthew W.	St. Mary's - Annapolis	Revise practice field contractor agreement;	0.40	\$ 244.00
7/23/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with parish facilities manager regarding changes to practice field contractor agreement;	0.30	\$ 183.00
7/29/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with parish representatives regarding turf field project questions;	0.30	\$ 183.00
7/29/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with parish facilities manager regarding comments from contractor on turf field contractor agreement;	0.10	\$ 61.00
7/30/2024	Oakey Matthew W.	St. Mary's - Annapolis	Make final changes to practice field contractor agreement;	0.50	\$ 305.00
7/30/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with facilities manager regarding execution version of practice field contractor agreement;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	St. Mary's - Annapolis	Draft and send email to C. Guice regarding instructions for execution of practice field contractor agreement;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	St. Mary's - Annapolis	Draft and send letter to M. Wright regarding information for execution of practice field contractor agreement;	0.30	\$ 183.00
7/31/2024	Oakey Matthew W.	St. Mary's - Annapolis	Exchange emails with C. Guice and facilities manager regarding executed practice field contractor agreement;	0.20	\$ 122.00
7/10/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Exchange emails with rectory tenant representative regarding lease extension questions;	0.20	\$ 122.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/15/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Exchange emails with J. Macsherry regarding convent lease amendment;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Telephone conference with J. Macsherry regarding status update on rectory lease amendment;	0.10	\$ 61.00
7/21/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Draft and send email to C. Guice regarding execution of rectory lease agreement amendment;	0.20	\$ 122.00
7/21/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Draft and send letter to M. Wright regarding information for execution of rectory lease agreement amendment;	0.30	\$ 183.00
7/21/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Exchange emails with parish bookkeeper regarding property tax bill questions;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Exchange emails with N. McCoy regarding rectory lease amendment questions;	0.20	\$ 122.00
7/23/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Review email from J. Macsherry regarding rectory lease amendment;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Exchange emails with C. Guice and J. Macsherry executed rectory lease agreement;	0.20	\$ 122.00
7/28/2024	Oakey Matthew W.	St. Matthew - Baltimore (Loch Raven Blvd.)	Draft and send email to D. Appel regarding new parish rectory lease extension;	0.20	\$ 122.00
7/2/2024	Oakey Matthew W.	Our Lady of Fatima - Baltimore (E. Pratt St.)	Exchange emails with J. Macsherry and tenant counsel regarding new subdivision proposal;	0.20	\$ 122.00
7/3/2024	Oakey Matthew W.	Our Lady of Fatima - Baltimore (E. Pratt St.)	Exchange emails with J. Andrews and J. Macsherry regarding tenant lease expense issues;	0.20	\$ 122.00
7/12/2024	Oakey Matthew W.	Our Lady of Fatima - Baltimore (E. Pratt St.)	Review communication from tenant representative regarding school after-care program;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	Our Lady of the Fields - Millersville	Exchange multiple emails with J. Macsherry regarding proposed amendment for use parish property;	0.20	\$ 122.00
7/11/2024	Oakey Matthew W.	Our Lady of Perpetual Help - Ilchester	Telephone conference with M. Regan regarding site work contract questions;	0.10	\$ 61.00
7/19/2024	Oakey Matthew W.	Our Lady of Perpetual Help - Ilchester	Telephone conference with parish business manager regarding proposed license agreement for use of athletic field;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	Our Lady of Perpetual Help - Ilchester	Review bankruptcy case information regarding notice from bankruptcy court;	0.50	\$ 305.00
7/9/2024	Oakey Matthew W.	St. Thomas More - Baltimore (McClean Blvd.)	Exchange multiple emails with N. McCoy and parish representatives and D. McCarthy regarding new tax assessment and bill questions;	0.80	\$ 488.00
7/9/2024	Oakey Matthew W.	St. Thomas More - Baltimore (McClean Blvd.)	Review new property tax assessment and bill;	0.10	\$ 61.00
7/9/2024	McCarthy Diane H.	St. Thomas More - Baltimore (McClean Blvd.)	Review SDAT data sheet and tax bills from 2023 and 2024 (.3); Call Baltimore City billing department and SDAT (.2); Email SDAT exemption department regarding error on 2024 tax bill (.6); E-mail M. Oakey regarding same (.4);	1.50	\$ 420.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/15/2024	Oakey Matthew W.	St. Thomas More - Baltimore (McClean Blvd.)	Exchange emails with J. Macsherry and D. McCarthy regarding update on correction of erroneous tax bill;	0.20	\$ 122.00
7/15/2024	McCarthy Diane H.	St. Thomas More - Baltimore (McClean Blvd.)	E-mail M. Oakey regarding status of corrected tax bill;	0.10	\$ 28.00
7/18/2024	Oakey Matthew W.	St. Thomas More - Baltimore (McClean Blvd.)	Exchange multiple emails with D. McCarthy and parish representatives regarding update on incorrect property tax bill issues;	0.40	\$ 244.00
7/18/2024	McCarthy Diane H.	St. Thomas More - Baltimore (McClean Blvd.)	E-mail and call SDAT regarding correcting tax bill (.2); E-mail M. Oakey regarding same (.2);	0.40	\$ 112.00
7/23/2024	Oakey Matthew W.	St. Thomas More - Baltimore (McClean Blvd.)	Review email from D. McCarthy regarding property tax bill issues;	0.10	\$ 61.00
7/23/2024	McCarthy Diane H.	St. Thomas More - Baltimore (McClean Blvd.)	Check city's website to see if tax bill was corrected (.1); E-mail SDAT regarding same (.1);	0.20	\$ 56.00
7/26/2024	McCarthy Diane H.	St. Thomas More - Baltimore (McClean Blvd.)	Check city's website to see if tax bill was corrected (.1); E-mail M. Oakey regarding same (.2);	0.30	\$ 84.00
7/28/2024	Oakey Matthew W.	St. Thomas More - Baltimore (McClean Blvd.)	Exchange multiple emails with D. McCarthy and parish pastor regarding corrected property tax bill for parish;	0.30	\$ 183.00
7/29/2024	Oakey Matthew W.	St. Thomas More - Baltimore (McClean Blvd.)	Telephone conference with J. Macsherry regarding status of corrected tax bill for parish property;	0.10	\$ 61.00
7/9/2024	Oakey Matthew W.	St. Wenceslaus - Baltimore (Ashland Ave.)	Exchange emails with M. Wright regarding tax sale notices for adjacent property;	0.20	\$ 122.00
7/2/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Review email from T. Alban regarding day care lease issues;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Telephone conference with J. Macsherry regarding day care center lease issues;	0.10	\$ 61.00
7/16/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Exchange multiple emails with parish representative regarding water bill and tenant issues;	0.30	\$ 183.00
7/17/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Telephone conference with J. Macsherry regarding day care center lease issues;	0.20	\$ 122.00
7/25/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Prepare lease termination notice for day care center lease agreement;	0.30	\$ 183.00
7/25/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Draft and send email to J. Macsherry regarding lease termination notice;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Telephone conference with N. McCoy regarding lease termination notice questions;	0.10	\$ 61.00
7/26/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Draft and send emails to parish representative day care center lease agreement issues;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	St. William of York - Baltimore (Cooks La.)	Exchange multiple emails with parish representative and J. Bragdon regarding day care lease agreement issues;	0.30	\$ 183.00
7/1/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange multiple emails with organization representatives regarding approval for payment of property expenses;	0.20	\$ 122.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/8/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange emails with real estate agent regarding donated property questions;	0.20 \$	122.00
7/22/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange multiple emails with J. Macsherry regarding donated property expenses and status of property listing;	0.20 \$	122.00
7/25/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange emails with J. Macsherry regarding listing for sale of donated property;	0.10 \$	61.00
7/25/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Telephone conference with real estate agent regarding proposed sale of donated property;	0.10 \$	61.00
7/29/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Multiple telephone conferences with J. Macsherry regarding status of sale offer for sale of donated property;	0.20 \$	122.00
7/29/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Review proposed sale contract offer for donated property;	0.30 \$	183.00
7/29/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Draft and send email to organization representatives regarding requests for approval of purchase offer for donated property;	0.30 \$	183.00
7/29/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Prepare and transmit comments on proposed sale contract for donated property;	0.30 \$	183.00
7/29/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange multiple emails with co-owner representative regarding purchase offer for donated property;	0.50 \$	305.00
7/29/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Telephone conference with co-owner representative regarding proposed offer for purchase of donated property;	0.20 \$	122.00
7/30/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Telephone conference with co-owner of donated property regarding request for approval of sale;	0.40 \$	244.00
7/30/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Multiple telephone conferences with J. Macsherry regarding sale contract issues for donated property;	0.50 \$	305.00
7/30/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Multiple telephone conferences with co-owner representative regarding sale contract issues;	0.20 \$	122.00
7/30/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Prepare and finalize sale contract for execution;	0.40 \$	244.00
7/30/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange multiple emails with organization representatives and co-owners regarding sale contract for donated property;	0.70 \$	427.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/31/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange multiple emails with J. Macsherry and real estate agent regarding settlement issues and title company information for sale of donated property;	0.40 \$	244.00
7/31/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange emails with attorney-in-fact for prior owner of donated property;	0.10 \$	61.00
7/31/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Review and research documents and information required for settlement on sale of donated property;	1.10 \$	671.00
7/10/2024	Oakey Matthew W.	Archbishop Spalding High School	Telephone conference with M. Regan regarding school planning issues;	0.20 \$	122.00
7/11/2024	Oakey Matthew W.	Archbishop Spalding High School	Telephone conference with M. Regan regarding engineering services contract for site services;	0.20 \$	122.00
7/11/2024	Oakey Matthew W.	Archbishop Spalding High School	Review engineering firm proposal for site services for parking expansion project;	0.30 \$	183.00
7/11/2024	Oakey Matthew W.	Archbishop Spalding High School	Prepare owner-consultant contract with engineering firm for site services for parking lot expansion project;	0.50 \$	305.00
7/11/2024	Oakey Matthew W.	Archbishop Spalding High School	Exchange multiple emails with M. Regan and engineering firm representative regarding owner-consultant contract;	0.20 \$	122.00
7/17/2024	Oakey Matthew W.	Archbishop Spalding High School	Review zoning issues for school property;	0.30 \$	183.00
7/17/2024	Oakey Matthew W.	Archbishop Spalding High School	Exchange emails with M. Regan and N. McCoy regarding zoning issues for property;	0.30 \$	183.00
7/15/2024	Oakey Matthew W.	Sacred Heart of Mary - Dundalk	Review property tax bill;	0.10 \$	61.00
7/15/2024	Oakey Matthew W.	Sacred Heart of Mary - Dundalk	Exchange emails with J. Andrews regarding comments on tax bill;	0.10 \$	61.00
7/21/2024	Oakey Matthew W.	Sacred Heart of Mary - Dundalk	Exchange emails with parish auditor regarding parish property tax bill questions;	0.20 \$	122.00
7/17/2024	Oakey Matthew W.	Msgr. O'Dwyer Retreat House	Telephone conference with retreat house director regarding rental agreement for outdoor activity;	0.20 \$	122.00
7/17/2024	Oakey Matthew W.	Msgr. O'Dwyer Retreat House	Exchange emails with retreat house director regarding form of release for retreat house activity participants;	0.10 \$	61.00
7/25/2024	Oakey Matthew W.	Msgr. O'Dwyer Retreat House	Review and revise consent form for camp participants;	0.90 \$	549.00
7/25/2024	Oakey Matthew W.	Msgr. O'Dwyer Retreat House	Exchange emails with retreat house executive director regarding revised camper consent form;	0.30 \$	183.00
7/6/2024	Oakey Matthew W.	General Buildings and Properties	Prepare form of agreement for real estate fee for sale and lease transactions;	0.70 \$	427.00
7/6/2024	Oakey Matthew W.	General Buildings and Properties	Prepare new form of agreement for project management fees;	0.70 \$	427.00
7/8/2024	Oakey Matthew W.	General Buildings and Properties	Review email from N. McCoy regarding letter relating to real estate fees;	0.10 \$	61.00
7/9/2024	Oakey Matthew W.	General Buildings and Properties	Telephone conference with N. McCoy regarding real estate fee policy and letter agreement;	0.30 \$	183.00
7/9/2024	Oakey Matthew W.	General Buildings and Properties	Revise real estate fee letter agreement;	0.60 \$	366.00
7/15/2024	Oakey Matthew W.	General Buildings and Properties	Draft and send letter to M. Wright regarding amendment to Franklin Street Garage lease;	0.40 \$	244.00
7/15/2024	Oakey Matthew W.	General Buildings and Properties	Draft and send email to C. Guice regarding instructions for execution of Franklin Street Garage lease amendment;	0.20 \$	122.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/15/2024	Oakey Matthew W.	General Buildings and Properties	Exchange multiple emails with N. McCoy and B. McCarthy regarding information for execution of Franklin Street Garage lease amendment;	0.30	\$ 183.00
7/15/2024	Oakey Matthew W.	General Buildings and Properties	Exchange emails with J. Macsherry regarding status of Franklin Street Garage lease amendment;	0.20	\$ 122.00
7/19/2024	Oakey Matthew W.	General Buildings and Properties	Review email from N. McCoy regarding alienation of property issues;	0.10	\$ 61.00
7/22/2024	Oakey Matthew W.	General Buildings and Properties	Review multiple emails regarding request for approval of property sales;	0.20	\$ 122.00
7/24/2024	Oakey Matthew W.	General Buildings and Properties	Review email from Archdiocese representative regarding parish lease questions;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	General Buildings and Properties	Review and provide comments on the liturgical inventory services contract;	0.80	\$ 488.00
7/25/2024	Oakey Matthew W.	General Buildings and Properties	Draft and send email to J. Macsherry regarding comments on the liturgical inventory services contract;	0.20	\$ 122.00
7/25/2024	Oakey Matthew W.	General Buildings and Properties	Telephone conference with school representative regarding potential interest in purchase of parish property;	0.10	\$ 61.00
7/26/2024	Oakey Matthew W.	General Buildings and Properties	Review revised liturgical inventory services contract;	0.20	\$ 122.00
7/26/2024	Oakey Matthew W.	General Buildings and Properties	Exchange emails with J. Macsherry regarding comments on revised liturgical inventory services contract;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	General Buildings and Properties	Exchange emails with J. Macsherry regarding liturgical inventory services contract;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	General Buildings and Properties	Review and provide comments on updated liturgical inventory services contract;	0.30	\$ 183.00
7/30/2024	Oakey Matthew W.	General Buildings and Properties	Review insurance information for liturgical inventory services contract;	0.10	\$ 61.00
7/30/2024	Oakey Matthew W.	General Buildings and Properties	Exchange emails with J. Macsherry regarding finalization of liturgical inventory services contract;	0.10	\$ 61.00
7/18/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Prepare license agreement for use of space in former school building, and supporting documents;	1.20	\$ 732.00
7/18/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Exchange multiple emails with J. Matera, tenant representative and N. McCoy regarding school building license agreement;	0.40	\$ 244.00
7/19/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Review license agreement for use of office in former school building;	0.40	\$ 244.00
7/19/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Exchange emails with N. McCoy regarding license agreement issues;	0.10	\$ 61.00
7/19/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Exchange emails with licensee representative regarding license agreement question;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Exchange multiple emails with J. Macsherry and licensee representative regarding proposed use of parish office space by licensee;	0.20	\$ 122.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/26/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Review emails from N. McCoy and parish pastor regarding office space license agreement;	0.10 \$	61.00
7/29/2024	Oakey Matthew W.	St. Leo's - Little Italy St. Leo's Italian Orphan Asylum - Scagnelli Trust	Exchange emails with parish pastor regarding office space license agreement questions;	0.10 \$	61.00
7/9/2024	Oakey Matthew W.	Shrine of the Sacred Heart--Mount Washington	Review email from parish representative regarding property tax bill;	0.10 \$	61.00
7/15/2024	Oakey Matthew W.	Shrine of the Sacred Heart--Mount Washington	Review email from J. Macsherry regarding property tax bill payment;	0.10 \$	61.00
7/16/2024	Oakey Matthew W.	Shrine of the Sacred Heart--Mount Washington	Review email from J. Macsherry regarding utility bill issues under school building lease agreement;	0.10 \$	61.00
7/1/2024	Oakey Matthew W.	St. Clement - Rosedale	Exchange emails with D. Appel regarding insurance information for school building sale contract amendment;	0.20 \$	122.00
7/1/2024	Oakey Matthew W.	St. Clement - Rosedale	Make additional revisions to school building sale contract amendment;	0.60 \$	366.00
7/1/2024	Oakey Matthew W.	St. Clement - Rosedale	Telephone conference with purchaser representative regarding sale contract amendment issues;	0.20 \$	122.00
7/1/2024	Oakey Matthew W.	St. Clement - Rosedale	Exchange multiple emails with purchaser representative regarding amendment to school building sale contract amendment;	0.30 \$	183.00
7/1/2024	Oakey Matthew W.	St. Clement - Rosedale	Draft and send email to parish representative regarding ground lease issues for parish-owned property;	0.30 \$	183.00
7/3/2024	Oakey Matthew W.	St. Clement - Rosedale	Exchange emails with title company representative regarding information for ground rent for 1302 Kenhill Avenue;	0.20 \$	122.00
7/7/2024	Oakey Matthew W.	St. Clement - Rosedale	Draft and send email to C. Guice regarding instructions for execution of school building sale contract amendment;	0.20 \$	122.00
7/7/2024	Oakey Matthew W.	St. Clement - Rosedale	Draft and send letter to M. Wright regarding information for execution of amendment to school building sale contract;	0.20 \$	122.00
7/8/2024	Oakey Matthew W.	St. Clement - Rosedale	Review emails from parish representative and title company representative regarding 1302 Kenhill Avenue ground rent questions;	0.10 \$	61.00
7/9/2024	Oakey Matthew W.	St. Clement - Rosedale	Exchange multiple emails with parish representative regarding information for 1302 Kenhill Avenue ground rent;	0.20 \$	122.00
7/10/2024	Oakey Matthew W.	St. Clement - Rosedale	Exchange emails with parish business manager regarding 1302 Kenhill Avenue ground rent issues;	0.20 \$	122.00
7/14/2024	Oakey Matthew W.	St. Clement - Rosedale	Exchange emails with J. Macsherry, purchaser representative and C. Guice regarding executed amendment to school building sale contract;	0.20 \$	122.00
7/17/2024	Oakey Matthew W.	St. Clement - Rosedale	Exchange emails with J. Macsherry and parish representative regarding 1302 Kenhill Avenue ground rent issues;	0.10 \$	61.00
7/6/2024	Oakey Matthew W.	St. Mary's - Pylesville	Review zoning and land use issues regarding proposed parish project;	0.70 \$	427.00
7/15/2024	Oakey Matthew W.	St. Mary's - Pylesville	Review property use documents;	0.10 \$	61.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/15/2024	Oakey Matthew W.	St. Mary's - Pylesville	Conference call with Archdiocese representative regarding property use issues;	0.30	\$ 183.00
7/15/2024	Oakey Matthew W.	St. Mary's - Pylesville	Draft and send email to Archdiocese auditor regarding property use information;	0.10	\$ 61.00
7/23/2024	Oakey Matthew W.	St. Charles Borromeo - Pikesville	Exchange emails with J. Macsherry regarding communication with Orphans' Court;	0.10	\$ 61.00
7/17/2024	Oakey Matthew W.	Most Precious Blood - Baltimore (Bowley's La.)	Telephone conference with J. Macsherry regarding day care center lease;	0.20	\$ 122.00
7/25/2024	Oakey Matthew W.	Most Precious Blood - Baltimore (Bowley's La.)	Prepare notice of termination for head start center lease agreement;	0.30	\$ 183.00
7/25/2024	Oakey Matthew W.	Most Precious Blood - Baltimore (Bowley's La.)	Draft and send email to J. Macsherry regarding lease termination notice;	0.10	\$ 61.00
7/3/2024	Oakey Matthew W.	John Carroll High School	Exchange multiple emails with school president and N. Palmer regarding sports lighting contract issues;	0.20	\$ 122.00
7/3/2024	Oakey Matthew W.	John Carroll High School	Telephone conference with N. Palmer regarding sports lighting project questions;	0.20	\$ 122.00
7/8/2024	Oakey Matthew W.	John Carroll High School	Multiple telephone conferences with N. McCoy and N. Palmer regarding baseball field lighting project question;	0.20	\$ 122.00
7/24/2024	Oakey Matthew W.	John Carroll High School	Exchange emails with N. Palmer regarding electrical contractor contract questions;	0.10	\$ 61.00
7/2/2024	Oakey Matthew W.	St. Andrew by the Bay - Annapolis Our of the Cape Chapel (Mission of St. Andrew's)	Review letter from neighbor and send email to parish representative regarding neighbor response to property questions;	0.20	\$ 122.00
7/3/2024	Oakey Matthew W.	St. Andrew by the Bay - Annapolis Our of the Cape Chapel (Mission of St. Andrew's)	Exchange emails with parish representative regarding agreement with neighbors regarding parish property;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. Gregory the Great - W. Balto. (N. Gilmore St.)	Telephone conference with J. Macsherry regarding status of parking lot lease;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	St. Gregory the Great - W. Balto. (N. Gilmore St.)	Prepare lease termination notice for parking lot lease;	0.30	\$ 183.00
7/25/2024	Oakey Matthew W.	St. Gregory the Great - W. Balto. (N. Gilmore St.)	Draft and send email to J. Macsherry regarding lease termination notice;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	St. Gregory the Great - W. Balto. (N. Gilmore St.)	Telephone conference with N. McCoy regarding parking lot lease questions;	0.10	\$ 61.00
7/2/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Exchange emails with M. Wright regarding up re-issuance of exempt property questionnaire for cemetery property;	0.10	\$ 61.00
7/2/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Telephone conference with SDAT representative regarding status of signed questionnaire response for cemetery parcel;	0.20	\$ 122.00
7/8/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Review email from M. Wright regarding County invoice for Frederick County property;	0.10	\$ 61.00
7/16/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Exchange emails with M. Wright regarding additional Baltimore County tax bill;	0.10	\$ 61.00
7/20/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Prepare multiple letters to pastors regarding County property bills;	1.20	\$ 732.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/20/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Prepare emails to multiple parishes regarding 2024-25 County property bills;	0.50	\$ 305.00
7/21/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Analyze and send correspondence to multiple parish locations regarding County property bills;	0.70	\$ 427.00
7/21/2024	Oakey Matthew W.	Parish Tax Bills and Assessment Notices	Exchange emails with parish office manager regarding questions on exempt property questionnaire for church property;	0.20	\$ 122.00
7/18/2024	Oakey Matthew W.	St. Timothy - Walkersville	Exchange multiple emails with M. Madsen and N. McCoy regarding telephone service contract issues;	0.10	\$ 61.00
7/2/2024	Oakey Matthew W.	Cardinal Shehan School	Exchange emails with N. Palmer regarding cleaning contract questions;	0.20	\$ 122.00
7/5/2024	Oakey Matthew W.	Cardinal Shehan School	Review contract for cleaning and repair services; Exchange emails with N. Palmer regarding comments on cleaning contract;	1.30	\$ 793.00
7/1/2024	Oakey Matthew W.	St. Maria Goretti High School - Hagerstown	Exchange emails with A. Conley regarding copier contract addendum questions;	0.30	\$ 183.00
7/25/2024	Oakey Matthew W.	St. Maria Goretti High School - Hagerstown	Telephone conference with N. McCoy regarding update on walk-through of leased property;	0.10	\$ 61.00
7/25/2024	Oakey Matthew W.	St. Maria Goretti High School - Hagerstown	Exchange emails with N. McCoy regarding notice of turnover of leased space;	0.30	\$ 183.00
7/17/2024	Oakey Matthew W.	St. Francis of Assisi, Harford Road - Baltimore City	Review emails from N. McCoy and J. Macsherry regarding BGE inquiry for gas services;	0.10	\$ 61.00
7/5/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Review email from parish representative regarding update on parish renovation project;	0.10	\$ 61.00
7/8/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Telephone conference with E. Jones regarding temporary trailer issues for school building tenant;	0.10	\$ 61.00
7/9/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Telephone conference with E. Jones regarding temporary trailer request;	0.10	\$ 61.00
7/9/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Exchange emails with E. Jones regarding temporary trailer request;	0.40	\$ 244.00
7/10/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Review email from E. Jones regarding update on temporary trailers request by school tenant;	0.10	\$ 61.00
7/11/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Updated plan for temporary trailers on school property;	0.10	\$ 61.00
7/11/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Telephone conference with E. Jones regarding temporary trailers questions;	0.10	\$ 61.00
7/11/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Review emails from E. Jones and N. McCoy regarding temporary trailer plan issues;	0.10	\$ 61.00
7/15/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Telephone conference with J. Macsherry regarding temporary trailer issues for school;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Exchange multiple emails with J. Macsherry and school representative regarding school building tenant questions;	0.30	\$ 183.00
7/30/2024	Oakey Matthew W.	St. Gabriel's, Baltimore County	Exchange emails with Archdiocese representative and J. Macsherry regarding school building lease agreement issues;	0.10	\$ 61.00
7/2/2024	Oakey Matthew W.	Holy Korean Martyrs	Revise license agreement amendment for use of church property;	0.80	\$ 488.00
7/2/2024	Oakey Matthew W.	Holy Korean Martyrs	Review comments on license agreement amendment by parish representative;	0.40	\$ 244.00
7/2/2024	Oakey Matthew W.	Holy Korean Martyrs	Telephone conference with parish representative regarding additional comments on license agreement amendment;	0.50	\$ 305.00
7/29/2024	Oakey Matthew W.	Holy Korean Martyrs	Telephone conference with J. Macsherry regarding status of farm lease and church license agreement;	0.10	\$ 61.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/1/2024	Oakey Matthew W.	School of the Incarnation	Multiple telephone conferences with M. Regan regarding architect contract for cafeteria addition and renovations project;	0.60	\$ 366.00
7/1/2024	Oakey Matthew W.	School of the Incarnation	Review email from M. Regan regarding architect contract questions;	0.10	\$ 61.00
7/2/2024	Oakey Matthew W.	School of the Incarnation	Telephone conference with architect representative regarding architect comments on architect contract for cafeteria addition and renovations project;	0.20	\$ 122.00
7/2/2024	Oakey Matthew W.	School of the Incarnation	Make additional revisions to architect contract exhibits for cafeteria addition and renovations project;	0.20	\$ 122.00
7/2/2024	Oakey Matthew W.	School of the Incarnation	Exchange multiple emails with M. Regan and school principal regarding information needed for architect contract for cafeteria addition and renovations project;	0.40	\$ 244.00
7/2/2024	Oakey Matthew W.	School of the Incarnation	Exchange multiple emails with T. Alban regarding review of bus contract for upcoming school year;	0.20	\$ 122.00
7/5/2024	Oakey Matthew W.	School of the Incarnation	Make revisions to insurance requirements exhibit for architect contract;	0.20	\$ 122.00
7/6/2024	Oakey Matthew W.	School of the Incarnation	Send email to school representative regarding questions on window replacement contractor agreement;	0.20	\$ 122.00
7/6/2024	Oakey Matthew W.	School of the Incarnation	Prepare replacement window contractor agreement;	0.70	\$ 427.00
7/8/2024	Oakey Matthew W.	School of the Incarnation	Continue preparing window replacement contract;	0.10	\$ 61.00
7/8/2024	Oakey Matthew W.	School of the Incarnation	Telephone conference with M. Regan regarding architect contract questions;	0.40	\$ 244.00
7/9/2024	Oakey Matthew W.	School of the Incarnation	Exchange emails with school principal regarding documentation for architect contract for cafeteria addition and renovation project;	0.50	\$ 305.00
7/9/2024	Oakey Matthew W.	School of the Incarnation	Telephone conference with M. Regan regarding architect contract questions;	0.60	\$ 366.00
7/9/2024	Oakey Matthew W.	School of the Incarnation	Exchange multiple emails with M. Regan regarding window replacement contract issues;	0.30	\$ 183.00
7/9/2024	Oakey Matthew W.	School of the Incarnation	Exchange emails with school representative regarding bus service contract;	0.10	\$ 61.00
7/9/2024	Oakey Matthew W.	School of the Incarnation	Begin reviewing bus service contract;	0.10	\$ 61.00
7/10/2024	Oakey Matthew W.	School of the Incarnation	Telephone conference with N. McCoy regarding status of architect contract for cafeteria addition and renovations project;	0.10	\$ 61.00
7/10/2024	Oakey Matthew W.	School of the Incarnation	Telephone conference with M. Regan regarding architect contract questions;	0.10	\$ 61.00
7/10/2024	Oakey Matthew W.	School of the Incarnation	Finalize architect contract for cafeteria addition and renovation project;	0.40	\$ 244.00
7/11/2024	Oakey Matthew W.	School of the Incarnation	Telephone conference with M. Regan regarding architect contract questions;	0.20	\$ 122.00
7/11/2024	Oakey Matthew W.	School of the Incarnation	Finalize architect contract for cafeteria addition and renovation project;	0.20	\$ 122.00
7/11/2024	Oakey Matthew W.	School of the Incarnation	Draft and send email to architect representative regarding execution of architect contract for cafeteria addition and renovation project;	0.10	\$ 61.00
7/13/2024	Oakey Matthew W.	School of the Incarnation	Review and revise bus service contract;	1.30	\$ 793.00
7/13/2024	Oakey Matthew W.	School of the Incarnation	Prepare email to school representative regarding revised version of bus service contract;	0.20	\$ 122.00
7/15/2024	Oakey Matthew W.	School of the Incarnation	Continue preparing bus service contract;	0.20	\$ 122.00
7/15/2024	Oakey Matthew W.	School of the Incarnation	Exchange multiple emails with school representative regarding comments on bus service contract;	0.20	\$ 122.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/16/2024	Oakey Matthew W.	School of the Incarnation	Exchange emails with school principal and architect representative regarding execution of architect contract for cafeteria addition and renovation project;	0.10 \$	61.00
7/16/2024	Oakey Matthew W.	School of the Incarnation	Exchange emails with school representative and M. Regan regarding review of window replacement contract;	0.10 \$	61.00
7/19/2024	Oakey Matthew W.	School of the Incarnation	Draft and send letter to M. Wright regarding information for execution of architect contract for cafeteria addition and renovation project;	0.40 \$	244.00
7/19/2024	Oakey Matthew W.	School of the Incarnation	Draft and send email to C. Guice regarding instructions for execution of architect contract;	0.20 \$	122.00
7/21/2024	Oakey Matthew W.	School of the Incarnation	Exchange emails with school representatives regarding status of window replacement contract;	0.10 \$	61.00
7/26/2024	Oakey Matthew W.	School of the Incarnation	Exchange emails with C. Guice and architect representative regarding executed architect contract cafeteria addition and renovation project;	0.10 \$	61.00
7/29/2024	Oakey Matthew W.	School of the Incarnation	Telephone conference with M. Regan regarding window replacement contract questions;	0.10 \$	61.00
7/31/2024	Oakey Matthew W.	School of the Incarnation	Finalize draft of window replacement contract;	0.30 \$	183.00
7/31/2024	Oakey Matthew W.	School of the Incarnation	Draft and send email to school representatives regarding owner-contractor agreement for window replacement project;	0.20 \$	122.00
7/10/2024	Oakey Matthew W.	Blob's Park	Telephone conference with M. Regan regarding public hearing for development on adjacent property;	0.10 \$	61.00
7/15/2024	Oakey Matthew W.	Blob's Park	Review email from J. Macsherry regarding update on purchaser due diligence activities;	0.10 \$	61.00
7/30/2024	Oakey Matthew W.	Blob's Park	Exchange multiple emails with counsel for purchaser and J. Macsherry regarding drafts of deed and easement agreement for purchase of property;	0.30 \$	183.00
7/18/2024	Oakey Matthew W.	Mother Mary Lange School	Review notice from firm regarding garnishment funds owed to contractor;	0.20 \$	122.00
7/16/2024	Oakey Matthew W.	Catholic Community of Ascension & St. Augustine Roman Catholic Congregation, Incorporated	Exchange emails with J. Macsherry regarding day care center lease agreement status;	0.10 \$	61.00
7/17/2024	Oakey Matthew W.	Catholic Community of Ascension & St. Augustine Roman Catholic Congregation, Incorporated	Review lease from day care center tenant;	0.20 \$	122.00
7/17/2024	Oakey Matthew W.	Catholic Community of Ascension & St. Augustine Roman Catholic Congregation, Incorporated	Exchange emails with J. Macsherry regarding partially executed day care center lease agreement;	0.10 \$	61.00
7/21/2024	Oakey Matthew W.	Catholic Community of Ascension & St. Augustine Roman Catholic Congregation, Incorporated	Draft and send email to C. Guice regarding execution of amended and restated day care center lease agreement;	0.20 \$	122.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/21/2024	Oakey Matthew W.	Catholic Community of Ascension & St. Augustine Roman Catholic Congregation, Incorporated	Draft and send letter to M. Wright regarding execution of day care center lease agreement;	0.30	\$ 183.00
7/25/2024	Oakey Matthew W.	Catholic Community of Ascension & St. Augustine Roman Catholic Congregation, Incorporated	Exchange emails with C. Guice and J. Macsherry regarding executed lease for day care center;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	Catholic Community of South Baltimore Roman Catholic Congregation, Inc.	Telephone conference with J. Macsherry regarding lease of parish property by religious order;	0.10	\$ 61.00
7/31/2024	Oakey Matthew W.	Catholic Community of South Baltimore Roman Catholic Congregation, Inc.	Review emails from parish pastor and J. Macsherry regarding proposed lease to religious order;	0.10	\$ 61.00
Total		RE: Real Estate		102.50	\$ 59,873.00

CA-G: Child Abuse - General

7/11/2024	Metzger Steven G.	Archbishop Curley High School	Call with G. Komondor regarding child and youth protection issue;	0.10	\$ 50.00
7/1/2024	Kinkopf David W.	Office of Child and Youth Protection	Emails regarding consultants for child abuse interviews;	0.30	\$ 186.00
7/3/2024	Kinkopf David W.	Office of Child and Youth Protection	Review files of priests recently accused;	0.90	\$ 558.00
7/3/2024	Kinkopf David W.	Office of Child and Youth Protection	Meeting with Bishop Parker and J. Burkhardt, et al. regarding investigations into accused priests;	3.00	\$ 1,860.00
7/3/2024	Kinkopf David W.	Office of Child and Youth Protection	Meetings with D. Barr and C. Kendzierski regarding investigations;	0.50	\$ 310.00
7/4/2024	Kinkopf David W.	Office of Child and Youth Protection	Review files and send emails regarding priest investigations;	0.80	\$ 496.00
7/4/2024	Kinkopf David W.	Office of Child and Youth Protection	Email with J. Burkhardt regarding Review Board membership;	0.20	\$ 124.00
7/5/2024	Kinkopf David W.	Office of Child and Youth Protection	Email with D. Barr regarding priest allegations for laicization;	0.30	\$ 186.00
7/8/2024	Kinkopf David W.	Office of Child and Youth Protection	Research files on priests with claims in bankruptcy;	1.20	\$ 744.00
7/9/2024	Kinkopf David W.	Office of Child and Youth Protection	Update memorandum regarding accused priest and email to D. Barr;	0.60	\$ 372.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/10/2024	Metzger Steven G.	Office of Child and Youth Protection	Call with J. Burkhardt regarding self-harm issue;	0.10	\$ 50.00
7/10/2024	Kinkopf David W.	Office of Child and Youth Protection	Telephone calls with J. Burkhardt regarding volunteer eligibility and reporting issues at retreat;	0.80	\$ 496.00
7/11/2024	Kinkopf David W.	Office of Child and Youth Protection	Research and update memo on accused priest for Chancellor Barr;	1.10	\$ 682.00
7/11/2024	Kinkopf David W.	Office of Child and Youth Protection	Emails with J. Burkhardt regarding survivor counseling agreement modification;	0.30	\$ 186.00
7/12/2024	Kinkopf David W.	Office of Child and Youth Protection	Emails with M. Casey regarding accusation against priest;	0.30	\$ 186.00
7/15/2024	Kinkopf David W.	Office of Child and Youth Protection	Emails with M. Casey regarding priest investigation;	0.30	\$ 186.00
7/19/2024	Kinkopf David W.	Office of Child and Youth Protection	Email with J. Burkhardt regarding former priest allegation;	0.20	\$ 124.00
7/23/2024	Kinkopf David W.	Office of Child and Youth Protection	Weekly meeting regarding pending child protection issues;	1.40	\$ 868.00
7/24/2024	Kinkopf David W.	Office of Child and Youth Protection	Research child abuse reporting obligations under state law and HIPAA for hospital ministers;	0.70	\$ 434.00
7/24/2024	Kinkopf David W.	Office of Child and Youth Protection	Emails and telephone calls with client regarding reporting obligations;	0.60	\$ 372.00
7/24/2024	Kinkopf David W.	Office of Child and Youth Protection	Telephone call with J. Burkhardt regarding priest allegations;	0.40	\$ 248.00
7/26/2024	Kinkopf David W.	Office of Child and Youth Protection	Emails with M. Casey regarding priest investigations;	0.30	\$ 186.00
7/29/2024	Kinkopf David W.	Office of Child and Youth Protection	Telephone calls with J. Burkhardt regarding abuse investigations;	0.40	\$ 248.00
7/30/2024	Metzger Steven G.	Office of Child and Youth Protection	<i>Call with J. Burkhardt regarding reporting issue;</i>	0.20	\$ 100.00
7/30/2024	Kinkopf David W.	Office of Child and Youth Protection	<i>Telephone call with J. Burkhardt regarding new allegation investigations and reporting issues;</i>	0.80	\$ 496.00
7/31/2024	Kinkopf David W.	Office of Child and Youth Protection	<i>Emails with J. Burkhardt and T. Alban regarding counseling assistance and prior settlements;</i>	0.30	\$ 186.00
7/31/2024	Metzger Steven G.	Office of Child and Youth Protection	<i>Call with J. Burkhardt regarding self-harm issue;</i>	0.20	\$ 100.00
7/2/2024	Metzger Steven G.	Our Lady of Mount Carmel School	<i>Call with J. Burkhardt regarding response to child protection issue;</i>	0.10	\$ 50.00
Total		CA-G: Child Abuse - General		16.40	\$ 10,084.00

CA-I: Child Abuse - Individual

7/8/2024	Casey Meghan K.	Office of Child and Youth Protection	<i>Emails with D. Kinkopf regarding status of canonical case involving accused priest;</i>	0.20	\$ 90.00
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Work Date	Timekeeper	Matter Name	Description	Hrs	Amount
7/15/2024	Casey Meghan K.	Office of Child and Youth Protection	Emails with D. Barr and D. Kinkopf regarding canonical case involving accused priest;	0.20	\$ 90.00
7/16/2024	Casey Meghan K.	Office of Child and Youth Protection	Emails with D. Barr and D. Kinkopf regarding canonical case of accused priest;	0.30	\$ 135.00
7/17/2024	Casey Meghan K.	Office of Child and Youth Protection	Emails with D. Barr regarding canonical case against accused priest;	0.30	\$ 135.00
7/25/2024	Casey Meghan K.	Office of Child and Youth Protection	Email D. Kinkopf and D. Barr regarding inquiry from attorney for accused priest;	0.10	\$ 45.00
7/26/2024	Casey Meghan K.	Office of Child and Youth Protection	Respond to email from counsel for accused priest regarding status of canonical process;	0.30	\$ 135.00
Total		CA-I: Child Abuse - Individual		1.40	630.00
General Legal Work					
7/1/2024	Wojciechowski Collin J.	Clergy Personnel	Email State's Attorneys office regarding violation of Peace Order protecting priest;	0.20	\$ 68.00
7/30/2024	Wojciechowski Collin J.	Clergy Personnel	Email with Catholic Center staff regarding violation of Peace Order protecting priest;	0.10	\$ 34.00
7/30/2024	Wojciechowski Collin J.	Clergy Personnel	Email State's Attorneys office regarding violation of Peace Order protecting priest;	0.20	\$ 68.00
7/31/2024	Wojciechowski Collin J.	Clergy Personnel	Email with Catholic Center staff regarding violation of Peace Order protecting priest;	0.10	\$ 34.00
7/25/2024	Tucker Brian T.	Cathedral of Mary Our Queen	correspondence with the AOB regarding follow-up issues about claim letter to the parish;	0.10	\$ 54.00
7/18/2024	Lutich; Alison B.	Education	Advise T. Alban regarding transfer of health records for former students;	0.20	\$ 68.00
7/7/2024	Wharton Brandon	Personnel	Draft Policy for Permitting Third Party Access to Video/Audio Recordings;	1.40	\$ 420.00
7/8/2024	Wharton Brandon	Personnel	Draft Policy for Permitting Third Party Access to Video/Audio Recordings;	0.30	\$ 90.00
7/9/2024	Tucker Brian T.	Personnel	correspondence with the AOB regarding follow-up issues for garnishment writs received;	0.30	\$ 162.00
7/18/2024	Metzger Steven G.	Personnel	Email T. Alban regarding medical privacy issue and video policy;	0.30	\$ 150.00
7/31/2024	Kinkopf David W.	Cathedral of Mary Our Queen	Telephone call with M. Oakey regarding Preservation Trust documents;	0.20	\$ 124.00
7/26/2024	Kinkopf David W.	Basilica of the Assumption (Cathedral & Mulberry)	Email with J. Matera and telephone call with attorney regarding Historic Trust corporate issues;	0.30	\$ 186.00
7/9/2024	Kinkopf David W.	Catholic Community Foundation	Review Our Lady of Victory endowment funds and agreement for modifications;	0.60	\$ 372.00
7/9/2024	Lutich; Alison B.	Communications	Phone call with D. Kinkopf regarding mental health resources on AOB website;	0.10	\$ 34.00
7/18/2024	Lutich; Alison B.	Communications	Review mental health resources webpage (.3); Provide comments to Y. Wenger regarding same (.2);	0.50	\$ 170.00
7/11/2024	Kinkopf David W.	Catholic Community Foundation	Telephone call with T. Brashears regarding OLV and other endowment funds;	0.40	\$ 248.00
7/11/2024	Kinkopf David W.	Catholic Community Foundation	Revise OLV and Jacquet fund documents and email to T. Brashears;	0.60	\$ 372.00
7/24/2024	Kinkopf David W.	Development - General	Telephone call with J. Higdon regarding potential bequest and email K. Montgomery regarding bequest;	0.50	\$ 310.00
7/31/2024	Kinkopf David W.	Development - General	Interoffice conference with M. Casey regarding bequest to Archdiocese;	0.40	\$ 248.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/8/2024	Metzger Steven G.	Cathedral of Mary Our Queen	Email correspondence regarding subpoena;	0.10	\$ 50.00
7/9/2024	Metzger Steven G.	Cathedral of Mary Our Queen	Email correspondence regarding subpoena;	0.10	\$ 50.00
7/8/2024	Tucker Brian T.	St. John the Evangelist - Long Green Pike (Hyde)	confer with B. Wharton regarding follow-up issues and strategies for the school regarding parent custody issues about their student;	0.20	\$ 108.00
7/8/2024	Tucker Brian T.	St. John the Evangelist - Long Green Pike (Hyde)	correspondence with the school regarding follow-up issues for student whose parents have custody issues;	0.10	\$ 54.00
7/18/2024	Tucker Brian T.	St. John the Evangelist - Long Green Pike (Hyde)	correspondence with the school regarding follow-up issues for custody issue;	0.10	\$ 54.00
7/11/2024	Metzger Steven G.	St. Mary's - Annapolis	Email correspondence regarding transcript issue;	0.20	\$ 100.00
7/1/2024	Metzger Steven G.	Archbishop Spalding High School	Email correspondence regarding employee issue;	0.20	\$ 100.00
7/2/2024	Metzger Steven G.	Archbishop Spalding High School	Email correspondence regarding employment issue;	0.10	\$ 50.00
7/26/2024	Metzger Steven G.	Education	Email correspondence regarding student research IRB review;	0.10	\$ 50.00
7/26/2024	Kinkopf David W.	Education	Review schools consultant contract;	0.20	\$ 124.00
7/26/2024	Kinkopf David W.	Education	Telephone call with G. Farno regarding contract issue;	0.20	\$ 124.00
7/29/2024	Metzger Steven G.	Education	Email correspondence regarding nurse staffing issue;	0.20	\$ 100.00
7/29/2024	Kinkopf David W.	Education	Emails with G. Farno regarding contract language;	0.20	\$ 124.00
7/14/2024	Metzger Steven G.	St. Stephen, Bradshaw	Review contractor agreement;	0.30	\$ 150.00
7/24/2024	Metzger Steven G.	Arthur Slade Regional Catholic School - Glen Burnie	Email correspondence regarding protective order issue;	0.30	\$ 150.00
7/29/2024	Metzger Steven G.	Arthur Slade Regional Catholic School - Glen Burnie	Email correspondence and review video regarding parent issue;	0.50	\$ 250.00
7/9/2024	Metzger Steven G.	School of the Incarnation	Email correspondence regarding custody issue;	0.40	\$ 200.00
7/11/2024	Metzger Steven G.	School of the Incarnation	Email correspondence regarding custody issue;	0.10	\$ 50.00
7/15/2024	Metzger Steven G.	School of the Incarnation	Email correspondence with N. Baker regarding custody issue;	0.10	\$ 50.00
7/18/2024	Tucker Brian T.	Mother Mary Lange School	analyze lien notice and correspondence from AOB regarding same for follow-up;	0.10	\$ 54.00
7/25/2024	Metzger Steven G.	St. Agnes Catholic School, Inc.	Call with K. Murphy regarding possible accounting issue (.2); Follow up with M. Casey regarding necessary follow up (.2);	0.40	\$ 200.00
7/4/2024	Wharton Brandon	St. John the Evangelist, Long Green Valley, Catholic School, Inc	Begin review of vendor contract;	0.10	\$ 30.00
7/7/2024	Wharton Brandon	St. John the Evangelist, Long Green Valley, Catholic School, Inc	Review and revise vendor contract;	1.90	\$ 570.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/8/2024	Wharton Brandon	St. John the Evangelist, Long Green Valley, Catholic School, Inc	Review and analyze protective order sent by school principal (.7); Confer with B. Tucker regarding same (.2); Draft email to school principal regarding same (.1);	1.00	\$ 300.00
7/11/2024	Metzger Steven G.	St. Ursula School, Inc.	Email correspondence regarding custody agreement;	0.20	\$ 100.00
7/12/2024	Metzger Steven G.	St. Ursula School, Inc.	Email correspondence regarding custody issue;	0.20	\$ 100.00
7/25/2024	Metzger Steven G.	St. Ursula School, Inc.	Email L. Jones regarding international student application;	0.10	\$ 50.00
7/17/2024	Metzger Steven G.	Our Lady of Mount Carmel School	Review email correspondence from M. Imes regarding student issue;	0.10	\$ 50.00
7/21/2024	Metzger Steven G.	Our Lady of Mount Carmel School	Review correspondence regarding parent issue;	0.10	\$ 50.00
7/22/2024	Metzger Steven G.	Our Lady of Mount Carmel School	Review correspondence and email M. Imes regarding parent issue;	0.40	\$ 200.00
7/2/2024	Metzger Steven G.	St. Philip Neri School, Inc.	Call with K. Daley regarding response to reference;	0.30	\$ 150.00
7/15/2024	Metzger Steven G.	Mother Mary Lange School	Finalize edits to CJ agreement;	0.30	\$ 150.00
7/23/2024	Casey Meghan K.	Development - General	Research provisions of will naming Archdiocese as beneficiary;	0.40	\$ 180.00
7/24/2024	Casey Meghan K.	Development - General	Emails with B. Tucker regarding status of estate naming Archdiocese as beneficiary;	0.10	\$ 45.00
7/24/2024	Casey Meghan K.	Development - General	Research status of Orphans' Court proceedings for estates naming Archdiocese as beneficiary and teleconference with J. Franchy regarding specific bequest;	0.50	\$ 225.00
7/25/2024	Casey Meghan K.	Development - General	Teleconference with J. Franchy regarding bequest to Archdiocese;	0.20	\$ 90.00
7/30/2024	Casey Meghan K.	Development - General	Research estate with bequest to Archdiocese;	0.10	\$ 45.00
7/31/2024	Casey Meghan K.	Development - General	Call and leave voice message for Personal Representative of estate regarding bequest to Archdiocese of Baltimore;	0.20	\$ 90.00
7/12/2024	Oakey Matthew W.	Holy Family - Randallstown	Draft and send email to parish pastor regarding parking issues;	0.10	\$ 61.00
7/12/2024	Oakey Matthew W.	Holy Family - Randallstown	Telephone conference with parish pastor regarding parking issues;	0.60	\$ 366.00
7/29/2024	Oakey Matthew W.	Our Lady of Perpetual Help - Ilchester	Review court notice to parish regarding bankruptcy matter;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	Our Lady of Perpetual Help - Ilchester	Exchange emails with T. Alban regarding analysis of bankruptcy court notice;	0.20	\$ 122.00
7/22/2024	Tucker Brian T.	St. Pius X - Rodgers Forge	correspondence with parish and AOB regarding non-party subpoena follow-up issues;	0.20	\$ 108.00
7/29/2024	Tucker Brian T.	St. Pius X - Rodgers Forge	correspondence with C. Wojciechowski regarding follow-up issues to assist parish with non-party subpoena;	0.10	\$ 54.00
7/2/2024	Oakey Matthew W.	Sacred Heart Parish, Glyndon	Telephone conference with telecommunications provider representative regarding telecommunications contract issues;	0.20	\$ 122.00
7/18/2024	Oakey Matthew W.	Sacred Heart Parish, Glyndon	Telephone conference with telephone service representative regarding billing issues;	0.10	\$ 61.00
7/21/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange emails with parish pastor regarding revocable trust and beneficiary questions;	0.20	\$ 122.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/26/2024	Oakey Matthew W.	Basilica of the Assumption (Cathedral & Mulberry)	Exchange emails with parish pastor and counsel for trust regarding trust beneficiary information for Basilica Historic Trust;	0.30	\$ 183.00
7/5/2024	Oakey Matthew W.	Education	Review email from M. Regan regarding structure of by-laws for Archdiocesan schools;	0.20	\$ 122.00
7/12/2024	Oakey Matthew W.	St. Mary's - Pylesville	Exchange emails with J. Hevey regarding parish planning issues;	0.10	\$ 61.00
7/19/2024	Oakey Matthew W.	St. Charles Borremeo - Pikesville	Exchange emails with J. Macsherry regarding notice from Orphans' Court notice for estate;	0.60	\$ 366.00
7/19/2024	Oakey Matthew W.	St. Charles Borremeo - Pikesville	Analyze Orphans' Court notice regarding estate;	0.20	\$ 122.00
7/23/2024	Oakey Matthew W.	St. Charles Borremeo - Pikesville	Telephone conference with J. Macsherry regarding communication with Orphans' Court on estate matter;	0.10	\$ 61.00
7/23/2024	Oakey Matthew W.	St. Charles Borremeo - Pikesville	Prepare letter to court regarding estate matter involving parish;	0.20	\$ 122.00
7/8/2024	Oakey Matthew W.	St. Timothy - Walkersville	Review email from N. McCoy regarding phone service contract questions;	0.10	\$ 61.00
7/8/2024	Oakey Matthew W.	Cardinal Shehan School	Exchange emails with N. Palmer regarding cleaning contract questions;	0.10	\$ 61.00
7/8/2024	Oakey Matthew W.	Cardinal Shehan School	Telephone conference with N. Palmer regarding cleaning contract execution questions;	0.10	\$ 61.00
7/9/2024	Oakey Matthew W.	Cardinal Shehan School	Exchange emails with Archdiocese IT representative regarding phone services contract;	0.10	\$ 61.00
7/29/2024	Oakey Matthew W.	Shrine of Little Flower - Baltimore (Brendan Ave.)	Exchange emails with N. McCoy and parish pastor regarding notice from creditor of prior cleaning vendor;	0.20	\$ 122.00
7/30/2024	Oakey Matthew W.	Shrine of Little Flower - Baltimore (Brendan Ave.)	Exchange emails with parish pastor regarding notice received from creditor of former vendor;	0.10	\$ 61.00
7/18/2024	Oakey Matthew W.	Mother Mary Lange School	Exchange multiple emails with N. Palmer, B. Tucker and N. McCoy regarding garnishment request notice;	0.40	\$ 244.00
7/22/2024	Oakey Matthew W.	Mother Mary Lange School	Review emails from N. McCoy and N. Palmer regarding notice from creditor of cleaning firm;	0.20	\$ 122.00
7/22/2024	Oakey Matthew W.	Mother Mary Lange School	Prepare response to notice from creditor of cleaning firm;	0.30	\$ 183.00
7/29/2024	Wojciechowski Collin J.	St. Pius X School, Inc.	Call S. Perdue regarding subpoena for trial testimony (.3); Email T. Alban regarding subpoena (.1);	0.40	\$ 136.00
7/1/2024	Oakey Matthew W.	Catholic Community of South Baltimore Roman Catholic Congregation, Inc.	Exchange emails with parish representative regarding cemetery and parish operations questions;	0.30	\$ 183.00
7/29/2024	Oakey Matthew W.	Catholic Community of South Baltimore Roman Catholic Congregation, Inc.	Exchange emails with parish representative regarding waste removal contract;	0.20	\$ 122.00
7/18/2024	Oakey Matthew W.	Boy Scouts	Exchange multiple emails with T. Alban and representative of the United States Conference of Catholic Bishops regarding Boy Scouts form of Catholic chartering agreement;	0.40	\$ 244.00
7/18/2024	Oakey Matthew W.	Boy Scouts	Review and analyze new Boy Scouts form of Catholic chartering agreement	0.30	\$ 183.00

<u>Work Date</u>	<u>Timekeeper</u>	<u>Matter Name</u>	<u>Description</u>	<u>Hrs</u>	<u>Amount</u>
7/8/2024	Metzger Steven G.	Personnel	Email correspondence regarding follow up to employee issue;	0.60	\$ 300.00
7/11/2024	Metzger Steven G.	Personnel	Correspondence with R. McCurdy regarding employee issue and conference call with R. McCurdy and leadership team regarding next steps;	1.20	\$ 600.00
7/16/2024	Metzger Steven G.	Personnel	Call with J. Pelipesky regarding employee issue;	0.10	\$ 50.00
7/17/2024	Tucker Brian T.	Personnel	correspondence with AOB regarding follow-up issues for response to garnishment filing;	0.20	\$ 108.00
7/17/2024	Tucker Brian T.	Personnel	analyze court filing and related documents from AOB regarding garnishment proceeding follow-up;	0.20	\$ 108.00
7/18/2024	Tucker Brian T.	Personnel	correspondence with AOB regarding follow-up issues for response to garnishment issue;	0.20	\$ 108.00
7/29/2024	Metzger Steven G.	Personnel	Email correspondence with R. McCurdy regarding reference issue;	0.30	\$ 150.00
7/29/2024	Metzger Steven G.	Personnel	Review accounting inquiry outcome and call with J.G. and J.M. regarding follow up;	1.30	\$ 650.00
7/31/2024	Metzger Steven G.	Personnel	Email R. McCurdy regarding reference issue;	0.40	\$ 200.00
7/31/2024	Metzger Steven G.	Personnel	Review issues related to finance investigation with D. Kinkopf;	0.20	\$ 100.00
7/13/2024	Casey Meghan K.	Office of Child and Youth Protection	Email D. Barr regarding canonical investigation involving priest;	0.40	\$ 180.00
7/9/2024	Kinkopf David W.	Clergy Personnel	Legal research regarding tuition for college seminarians and draft policy amendment;	0.40	\$ 248.00
7/18/2024	Kinkopf David W.	Clergy Personnel	Telephone call with D. Bowles regarding seminarian tuition loan and tax issues;	0.60	\$ 372.00
7/22/2024	Kinkopf David W.	Clergy Personnel	Telephone call with Fr. Roth regarding seminarian tuition and tax issues;	0.60	\$ 372.00
7/31/2024	Kinkopf David W.	Clergy Personnel	Emails with Fr. Proffitt regarding clergy audit issues;	0.20	\$ 124.00
Total		General Legal Work		30.80	\$ 15,457.00
Total Fees for Professional Services				474.00	\$ 248,418.00

Gallagher Evelius & Jones
Compensation by Timekeeper

<u>Name</u>	<u>Effective Billing Rates</u>	<u>Position/Bar Year/ Start Year</u>	<u>Bill Hours</u>	<u>Bill Amount</u>
Casey Meghan K.	\$ 450.00	Partner/2015/2018	30.9	\$ 13,905.00
Dame, Thomas C.	\$ 640.00	Partner/1990/1989	44.7	\$ 28,608.00
Fortmann, Sydney L.	\$ 340.00	Associate/2017/2017	40.3	\$ 13,702.00
Kinkopf David W.	\$ 620.00	Partner/1994/1995	86.2	\$ 53,444.00
Lutich, Alison B.	\$ 340.00	Associate/2017/2018	0.8	\$ 272.00
McCarthy, Diane	\$ 280.00	Paralegal/2011	6.4	\$ 1,792.00
Metzger Steven G.	\$ 500.00	Partner/2006/2007	9.9	\$ 4,950.00
Miller, Morgain E.	\$ 260.00	Paralegal/2023	6	\$ 1,560.00
Oakey Matthew W.	\$ 610.00	Partner/1992/1992	100.1	\$ 61,061.00
Smith, Julie	\$ 280.00	Paralegal/2015	0.3	\$ 84.00
Tucker Brian T.	\$ 540.00	Partner/2003/2004	96.2	\$ 51,948.00
Wharton Brandon	\$ 300.00	Associate/2021/2023	16.4	\$ 4,920.00
Wojciechowski Collin J.	\$ 340.00	Associate/2018/2019	35.8	\$ 12,172.00
	Totals		474.00	248,418.00

Gallagher Evelius & Jones
Compensation by Project Category
Invoice #186474

<u>Category Name</u>	<u>Hours</u>	<u>Amount</u>
CL: Bankruptcy: Claims Administration	295.10	\$ 148,306.00
CA: Bankruptcy: Case Administration	24.60	\$ 12,084.00
CO: Bankruptcy: Contested Matters	1.20	\$ 744.00
FE: Bankruptcy: Fee/Employment Application	2.00	\$ 1,240.00
RE: Real Estate	102.50	\$ 59,873.00
CA-G: Child Abuse - General	16.40	\$ 10,084.00
CA-I: Child Abuse - Individual	1.40	\$ 630.00
General Legal Work	30.80	\$ 15,457.00
Total	474.00	\$ 248,418.00

Gallagher Evelius & Jones
Expense Summary
Invoice #186474

Expense Category	Amount
Deliveries	\$ 96.04
IT Related Services	\$ 150.00
Total	<u>\$ 246.04</u>

Gallagher Evelius & Jones
Reimbursable costs
Invoice #186474

<u>Dates</u>	<u>Description</u>	<u>Amount</u>
7/1/2024	Vendor: Expedited Courier Group - Deliveries	\$ 37.58
7/3/2024	Vendor: Expedited Courier Group - Deliveries	\$ 37.58
7/5/2024	Vendor: Expedited Courier Group - Deliveries	\$ 20.88
7/31/2024	Vendor: Array (Formerly Ricoh USA Inc.)	\$ 150.00
	Total	\$ 246.04

Gallagher Evelius & Jones
Billing Adjustments for
Invoice #186474

<u>Fees Recorded</u>	<u>Adjustments/ Write-offs</u>	<u>Fees Billed</u>	<u>Adjustment %</u>
274,032.60	(25,614.60)	248,418.00	9.35%